MINI MIDTERM TEST READING 450+

PART 5

1. The company's _____ of energy-saving measures reduced electricity consumption by 35%, setting a benchmark for others in the industry to follow.

A. implement

B. implementation

C. implemented

D. implementing

2. One of the applicants submitted her resume via email, while _____ handed it in directly at the reception desk.

A. each other

B. another

C. the others

D. other

3. All employees are expected to abide _____ the newly issued safety guidelines without exception.

A. to

B. by

C. with

D. on

4. This year's job fair was far _____ and attracted twice as many applicants as last year's event.

A. organized

B. more organized

LIVEWORKSHEETS

C. most organized

D. organizing

5. To ensure safety during peak hours, all pedestrians must move _____ and remain behind the restricted area line.

A. accurately for the guideline

B. temporarily for the zone

C. efficiently within the barrier

D. carefully into the hour

6. Due to the poor management of resources, the firm suffered considerable financial _____ last quarter.

A. damaging

B. damages

C. damage

D. damaged

7. Although the chairman blamed his assistant for the confusion, many board members believed he should hold _____ accountable.

A. him

B. himself

C. his

D. he

8. The off-grid hotel may not be the _____ option, but it offers the most basic amenities with guaranteed safety.

A. affordable

LIVEWORKSHEETS

B. affordability

C. afford

D. more affordable

9. The mechanic used goggles _____ protect his eyes from the chemical irritants in the engine fluid.

A. for

B. to

C. in order

D. with

10. The newly hired engineer showed _____ much stamina and determination as her predecessor.

A. so

B. such

C. as

D. too

PART 6

Company Newsletter – Staff Development

At BrightCore Technologies, we believe that investing in employee growth is essential for long-term success. That's why all new hires must complete an onboarding program that includes both technical sessions and soft skills workshops.

---[11]---

By participating in these activities, employees can build confidence and gradually develop the stamina required for challenging tasks.

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We also offer an optional leadership track for those interested in managerial roles. Regular participation in these sessions significantly ---[12]--- the development of professional competence.

Employees enrolled in this track will be mentored by senior executives and receive monthly feedback.

The training program has already shown promising results across several departments.

---[13]---

---[14]---, we are proud to provide a learning environment that suits a wide range of professional needs.

11.

(A) Extensive training is provided during the first month of employment.

(B) Maintenance requests should be submitted at least one day in advance.

(C) All staff must submit monthly operating expenses.

(D) The cafeteria remains open throughout the day.

12.

(A) contributes to

(B) contributes with

(C) contributing to

(D) contribution with

13.

(A) The feedback from participants has been overwhelmingly positive.

(B) The participants was overwhelmingly positive.

(C) The participants were overwhelming positive.

LIVEWORKSHEETS

(D) The feedback from participant has been overwhelming positive.

14.

(A) As a result

(B) On the contrary

(C) Otherwise

(D) Nevertheless

Customer Complaint Email

Dear Sir/Madam,

I recently purchased a multifunction printer from your website. The item arrived two days ago, and unfortunately, I have encountered several issues.

---[15]---

The machine frequently jams, the display screen is unresponsive, and the ink cartridge leaks.

I understand that some defects may occur during shipping, but I believe this product should not have passed your quality check. I don't want ---[16]--- these problems solely to the shipping process.

I would like a full refund or an exchange for a working model. Please advise on the procedure for returning defective items. ---[17]---, I have included my order number and a photograph of the product.

---[18]---

I appreciate your prompt response to this matter.

15.

(A) It appears that the printer I received is defective in multiple ways.

LIVEWORKSHEETS

(B) Many people have left excellent reviews on your website.

(C) The warranty period has already expired before arrival.

(D) I am satisfied with the manual included in the package.

16.

(A) attribute

(B) attributed

(C) attributing

(D) to attribute

17.

(A) for your convenience

(B) in advance

(C) at all

(D) in effect

18.

(A) If no action is taken, I will be forced to report the incident to consumer authorities.

(B) I request your staff to withdraw money from my credit card.

(C) Please contact me if you are eligible for membership perks.

(D) The item may be suitable for off-grid hotel installations.

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PART 7

Big Crate Shipping
29 Market Street, Box 68,
Trenton, NJ 08625-0080
USA
Tel: 1-800-845-845
Fax: 221-845-777

Singh Apparels
Post Office Box 924,
Ludhiana 141003
India

Dear Mr. Singh,

Please find enclosed an invoice for your order of May 16th. We regret the delay in your shipment. Our cargo was held up by customs for much longer than expected, so our international shipments were delayed beyond our control. As such, we have couriered your shipment to you at no extra cost and hope that our delays have not caused you too much inconvenience. As further compensation, we are offering you a 10% discount on your next order of $1,500 or more. Once again, we apologize for the delay and hope to do business with you again in the very near future.

Sincerely,

Gordon Ray
International Sales Manager

19. What is the main purpose of this letter?

(A) To confirm a recent purchase

(B) To apologize for a shipping delay

(C) To promote new products

(D) To notify about a price increase

20. What caused the shipment delay?

(A) A shortage of available cargo space

(B) A strike by delivery workers

(C) An extended customs inspection

LIVEWORKSHEETS

(D) A mistake in the invoice

21. What will the company do for Mr. Singh?

(A) Ship his cargo internationally

(B) Pay for duties at customs

(C) Do business with him again

(D) Expedite his shipment for free

From: carla.simmons@prontoprint.co.us
To: bradley.corke@trentnet.org
Date: March 18
Subject: Policy no. 79105a

Dear Mr. Corke:

I am writing in response to your letter of March 6, in which you state that Pronto Print's annual buildings insurance policy is due to expire at the end of the month. The renewal quote you gave of $1,379 is far higher than expected, especially since we have not had occasion to make a claim since taking out the policy with you almost four years ago. Going through our records, I noticed that each year the premium we have paid has risen significantly, and is now more than three times what it was when we started with you. In addition, your claim to be "the cheapest insurer in town" is inaccurate. I have recently received a far more competitive offer from Arch Insurance, providing exactly the same coverage for just $975.

I have called several times to discuss this matter, only to be put through to your voicemail service. In the past week I have left three messages for you, yet have heard nothing back. Consequently, I can confirm that for reasons of both price and customer service, we will no longer be using Trent Insurance for our coverage.

Sincerely,

Carla Simmons, Office Manager

22. How long has Pronto Print been a customer of Trent Insurance?

(A) Since March 6

(B) Three months

(C) Nearly four years

(D) Four years

23. What is indicated about Mr. Corke?

(A) He will be very busy until the end of the month.

LIVEWORKSHEETS

(B) He did not receive the messages Ms. Simmons left.

(C) He has not spoken to Ms. Simmons recently.

(D) He used to be employed by Arch Insurance.

24. Why will Pronto Print stop using Trent Insurance?

(A) The company has received poor customer service and high pricing.

(B) They were refused a new quote for renewal.

(C) Their claim for building damage was denied.

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