

SPEAKING FOCUS

Verbs

to enjoy, enjoyed

to plan, planned

to design, designed

Vocabulary

resource

function

substantial

effectively

hazard

maintenance

heated

tools

goods

analysis

scientific

outsourcing

trend

offshore



Expressions

OS – Operating System

phone carrier

top notch

word processor

Grammar

The growth of its popularity **could have been due to** the marketing campaign.

Someone **ought to have planned** it better.

They **couldn't have disposed of** it properly.

She **may not have changed** her idea about it.

They **must have left** the city for a couple of days.

I **may have forgotten** my iPad at work again..



Secrets of
Success

Answer the phone with enthusiasm and energy. The person on the other side can feel the difference.

Input

This car engine has been **designed** to run on ethanol.

Who **designed** this beautiful fall collection?

Our long-term goals must be carefully **planned**.

Planning the event was very challenging.

How did you **enjoy** your time in Europe?

Enjoy yourselves at the party.



As diverse opinions emerged, the conversation got pretty **heated**.

This discovery has been **effectively** helping cancer patients.

What are we going to spend on equipment **maintenance**?

Our lab has the best **resources** in the world.

With the new **offshore** offices, we have reduced our costs.

It is a trend nowadays to **outsource** employees.

Phone batteries are a **hazard** to the environment.

They **must have enjoyed** the show.

It **couldn't have been** any better.

Her flight **may have been** delayed.

Someone **must have helped** her.

He **could have become** the new CEO.

She **ought to have written** it.

It **must have been** a very effective plan.



Express Yourself

No hurry. Take your time.

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Activities

A. Answer the questions in English.

1. What might have caused the system to crash during the update?
2. Why should the team have analyzed the data before launching the product?
3. What tools could they have used to improve performance?
4. Why may she not have submitted the report on time?
5. What should we have done before outsourcing the task?

B. Translate the sentences into English.

1. Eles devem ter escolhido uma boa operadora de celular.
2. Talvez ela tenha deixado o tablet no laboratório.
3. Deveríamos ter feito a manutenção ontem.
4. Você pode ter usado a ferramenta errada.
5. Eles não poderiam ter terminado a análise tão rápido

C. Translate the sentences into Portuguese.

1. They might have designed a more effective system.
2. You should have informed the manager about the hazard.
3. We could have used a better scientific method.
4. He must have forgotten his password again.
5. I may not have saved the document properly.

Text**Wanted: Puppy parents and Kitty caregivers**

(Reprinted from "The Pet Tribune" Vol. 2 N° 18.)

FT. LAUDERDALE, FL – Did you ever wish you could have a pet that would stay a puppy or a kitten forever? If you said yes, then you should become a FOSTER PARENT at the Humane Society of Broward County. The program allows responsible adults the opportunity to care for kittens and puppies through their infant stage.

Each year the Humane Society of Broward County receives hundreds of these little fur balls, sometimes with their mothers, who are too young to be placed for adoption. The foster program allows the children to grow a little bit more and mature or recover from a medical treatment.

Length of stay can range from one week to several weeks depending on the animal.

Once the furry felines or cuddly canines are big enough, they are returned to the shelter where they are placed for adoption. The foster care program has been active since 1992 and has had a nearly 100% adoption rate. "The program is very rewarding" says Nancy Abecassis, a volunteer

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with the Humane Society and coordinator for the foster care program. "It's gratifying, a lot of work, but if you're an animal lover, it is worth every minute. It is also a great learning experience for young children and adolescents. It helps teach them empathy and responsibility."

To become a volunteer foster parent, a person needs to complete an application and have prior experience with animals. If the foster household has other pets, they need to be up to date* on all their vaccinations. For more information or to volunteer please call the Humane Society of Broward County at 954-989-3977.

***up to date** – more commonly spelled with hyphens: **up-to-date**.

D. Choose the right alternative.

1. What is the main purpose of the Foster Parent program at the Humane Society of Broward County?

- a) To adopt puppies and kittens immediately.
- b) To care for young animals until they are ready for adoption.
- c) To train dogs and cats for shows.
- d) To provide permanent homes for all animals.

2. How long can an animal stay in the foster program?

- a) From a few days to one week.
- b) From one month to six months.
- c) From one week to several weeks.
- d) Permanently, depending on the animal.

3. According to Nancy Abecassis, what is one benefit of the foster care program?

- a) It guarantees easy adoption of animals.
- b) It is a great way to earn money.
- c) It teaches empathy and responsibility to children and adolescents.
- d) It requires no prior experience with animals.

4. What must foster households do if they already have pets?

- a) Move their pets to another location.
- b) Vaccinate their pets and keep vaccinations up to date.
- c) Give their pets away.
- d) Feed their pets only foster animals' food.

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5. How can someone become a volunteer foster parent?

- a) By adopting an animal at the shelter.
- b) By completing an application and having prior experience with animals.
- c) By paying a fee to the Humane Society.
- d) By attending a training course for puppies and kittens.

E. Listening.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____