

## Grade IX - Employability Skills (ICT) Worksheet

### Section A: Multiple Choice Questions (30 Questions)

1. What does ICT stand for?
  - a) Information Communication Tools
  - b) Internet and Computer Technology
  - c) Information and Communication Technology
  - d) Interconnected Computer Technology
  
2. Which of the following is NOT an ICT tool?
  - a) Smartphone
  - b) Calculator
  - c) Laptop
  - d) Tablet
  
3. Which device is used to connect computers to the internet?
  - a) Monitor
  - b) Mouse
  - c) Modem
  - d) Printer
  
4. What is the main purpose of using GPS in a smartphone?
  - a) Sending emails
  - b) Making phone calls
  - c) Playing music
  - d) Finding locations
  
5. Which operating system is NOT used in smartphones?
  - a) Windows
  - b) Android
  - c) iOS
  - d) Ubuntu

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6. Which of these is not an example of hardware?
- a) Monitor
  - b) Keyboard
  - c) Printer
  - d) MS Word
7. The full form of CPU is:
- a) Central Process Unit
  - b) Central Processing Unit
  - c) Computer Processing Unit
  - d) Computer Process Unit
8. Which of the following is an input device?
- a) Monitor
  - b) Printer
  - c) Keyboard
  - d) Speaker
9. Which is an output device?
- a) Scanner
  - b) CPU
  - c) Speaker
  - d) Keyboard
10. Which key is used to delete text to the left of the cursor?
- a) Delete
  - b) Ctrl
  - c) Backspace
  - d) Shift
11. Which component is considered the brain of the computer?

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- a) Monitor
- b) CPU
- c) Mouse
- d) Hard Disk

12. Which of these is an example of a web browser?

- a) Google
- b) Firefox
- c) Gmail
- d) Microsoft

13. What is used to view web pages?

- a) Email
- b) Browser
- c) Modem
- d) Software

14. Which device allows you to record sound?

- a) Webcam
- b) Microphone
- c) Scanner
- d) Printer

15. Ctrl + V is used to:

- a) View
- b) Paste
- c) Cut
- d) Print

16. Which of these is not a search engine?

- a) Bing

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- b) Google
- c) Firefox
- d) Yahoo

17. What does USB stand for?

- a) United Serial Bus
- b) Universal Serial Bus
- c) Universal System Bus
- d) Unique Serial Bus

18. Which shortcut key is used to print?

- a) Ctrl + S
- b) Ctrl + P
- c) Ctrl + C
- d) Ctrl + Z

19. What is the use of the refresh button in a browser?

- a) Close the page
- b) Reload the page
- c) Bookmark the page
- d) Save the page

20. A web page address is also known as:

- a) Browser
- b) URL
- c) Email ID
- d) Network

21. What allows you to store more data externally?

- a) RAM
- b) CPU

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- c) Hard Drive
- d) Motherboard

22. Which of the following is not a storage device?

- a) Hard Disk
- b) DVD
- c) RAM
- d) Keyboard

23. Ctrl + Z is used for:

- a) Redo
- b) Undo
- c) Cut
- d) Paste

24. An email attachment can include:

- a) Only text
- b) Images only
- c) Audio only
- d) All of the above

25. A smartphone is different from a normal phone because it:

- a) Has a camera
- b) Can access the internet
- c) Can make calls
- d) Has a screen

26. The function of ALU in a computer is to:

- a) Store data
- b) Perform calculations
- c) Manage memory

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d) Connect devices

27. A scanner is used to:

- a) Print documents
- b) Convert physical images into digital form
- c) Play audio
- d) Delete files

28. Which gesture is used to zoom out on a touch screen?

- a) Pinch
- b) Double tap
- c) Swipe
- d) Drag

29. Which shortcut key is used to save a file?

- a) Ctrl + S
- b) Ctrl + V
- c) Ctrl + C
- d) Ctrl + X

30. Which component connects input/output devices to the CPU?

- a) RAM
- b) USB Port
- c) Motherboard
- d) ROM

### Section B: Fill in the Blanks (20 Marks)

1. ICT stands for \_\_\_\_\_ and Communication Technology.

2. A \_\_\_\_\_ is used to store digital documents.

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3. The software that controls a computer's basic functions is called the \_\_\_\_\_.
4. Gmail is an example of an \_\_\_\_\_ service provider.
5. Ctrl + C is used to \_\_\_\_\_ text.