

- **Match the messages to their purpose.**

Do you have a vacancy for one person on those nights?

Hello,

Your rooms look perfect!

I am visiting Chengdu for a work trip from December 6 to 11.

Chao (Host)
online

Opening

Offer information about the booking (dates, purpose of trip, number of people)

Say you like the room / house

Ask about availability

What is the best way to get to your place from the station? What time can I check in? And what time do I need to check out?

Thanks a lot, Chao! I can't wait to see the house!

If it's available, please reserve one room for me.

Also, my train arrives at the Chengdu main station at 6 a.m.

Confirm interest

Add relevant information about arrival (time and place)

Questions about transport and times

Closing