

For first-time users of an airport

¹ -in – show the staff your passport and ticket here. They take your large bags or suitcases and give you a ² pass.

³ – here, you put your coat, wallet, keys in a tray and put it through the X-ray machine. Staff check you're not carrying anything dangerous.

Departure ⁴ – go here to wait for your flight. Visit the shops and restaurants. Find your gate and ⁵ your plane when it's ready.

Passport ⁶ – show your passport to security staff after you ⁷ off the plane in a different country.

⁸ reclaim – collect your luggage here.

⁹ – walk through this area. Staff might stop you and look in your luggage. Tell staff about any food or valuable items you have.

¹⁰ hall – meet your friends here, and exit the airport to get a bus, train or taxi.