

SELF-INTRODUCTION.	HARD SKILLS	Briefly talk about yourself.	Key skills or positive qualities	Areas for improvement	Notable career accomplishment.
STRENGTHS	LEADERSHIP	Experience collaborating with others.	Ability to guide and motivate a team.	Building professional relationships.	Post-meeting or interview outreach.
WEAKNESSES	CAREER GOALS	Communication, empathy, adaptability.	Technical expertise.	Long term professional objectives	A concise summary of your profile.
NETWORKING	ACHIEVEMENTS				
TEAMWORK	FOLLOW-UP				
SOFT SKILLS	ELEVATOR PITCH				