

ACTIVITY 1:

Select the most suitable formal phrase based on the given business scenarios.

- 1) Scenario: During a business meeting, your colleague says, "I think we should proceed with the current strategy."

What do you say?

- 2) Scenario: A coworker proposes an idea, and you completely agree.

What do you say?

- 3) Scenario: In an email, you need to politely disagree with a suggestion made by a colleague.

What do you say?

- 4) Scenario: Your manager suggests a new marketing strategy, and you have concerns.

What do you say?



ACTIVITY 2:

Students fill in the blanks with the correct formal phrase for agreeing or disagreeing in different business contexts.

1) Email example:

"Dear Mr. Smith,
Thank you for your proposal. I _____
with your suggestion regarding the timeline, but I
believe we should allocate more resources to the
project.
Best regards,
Juan"

2) Meeting example:

"I _____ with your analysis, but I believe we
should consider a different approach for the next phase
of the project."

3) Email example:

"Thank you for your presentation. I _____
with most of your points, but I think we need to do
more research on the target market before moving
forward."

4) Meeting Example:

"I appreciate your feedback, but I _____
with the proposed solution. We may need to explore
other options."

