

ACTIVITY 1:

Choose the correct form (to + verb or verb + -ing) to complete each business sentence

- 1) Our manager agreed _____ the new proposal.
- 2) I want _____ more about data analytics.
- 3) Would you mind _____ me the updated report?
- 4) They enjoy _____ with clients at industry events.
- 5) We need _____ the latest sales figures.
- 6) She doesn't mind _____ overtime when necessary.
- 7) The company decided _____ its operations overseas.
- 8) He suggested _____ the meeting until next week.
- 9) We hope _____ our sales targets this quarter.
- 10) They considered _____ a discount to early customers.



ACTIVITY 2:

Complete the following sentences using the correct form (to + verb or verb + -ing) of the verbs provided in brackets.

- 1) They plan _____ (launch) a new marketing campaign next month.
- 2) She enjoys _____ (present) her ideas to the team.
- 3) We need _____ (discuss) the budget for the next quarter.
- 4) He considered _____ (apply) for the senior position.
- 5) I hope _____ (receive) positive feedback on my performance review.
- 6) Would you mind _____ (help) me with this presentation?
- 7) The company agreed _____ (invest) in new technologies.
- 8) They suggested _____ (conduct) a market research study.

