

Part 1: Prepositions with Verbs (10 points)

Complete the sentences using the correct preposition.

(Prepositions: *to, with, about, of, for, from, in, on, at, by*)

1. She pleaded _____ the manager to give her another chance.
2. He notified us _____ the meeting's new location.
3. When we discussed _____ the project, new ideas came up.
4. Can you impart your knowledge _____ younger team members?
5. She often utters strange opinions _____ complete confidence.
6. We must negotiate _____ different departments to find an agreement.
7. He conveyed his thoughts clearly _____ the audience.
8. We established dominance _____ the new market very quickly.
9. It's important to remain _____ control of your emotions during negotiations.
10. I heard it _____ the grapevine that they are moving abroad.

Part 3: Idioms and Expressions (Vocabulary) (10 points)

Fill in the blanks with a suitable expression from the box.

(Expressions: *get in touch with, bump into, lose touch with, stay in touch with, keep track of, catch up with, give a talk, actions speak louder than words, get a word in edgeways, be on the same page*)

1. We should _____ after the holidays to discuss our ideas.
2. Yesterday, I _____ an old classmate at the train station!
3. I hope to _____ my friends even after we move to different cities.
4. It's important to _____ everything you spend if you want to save money.
5. She plans to _____ at the conference next week.
6. After years apart, it was wonderful to finally _____ with her.
7. In business, we must always _____ our main contacts.
8. During that noisy meeting, I couldn't _____ at all!
9. We had a long meeting to ensure we _____ before starting the project.
10. He promised to help, but _____; he never actually showed up.

Part 2: Speak, Talk, Tell, Say (10 points)

1. She never _____ lies to her friends.
2. He will _____ at the conference about new communication methods.
3. Let's _____ about your future plans.
4. Please _____ them the truth as soon as possible.
5. I didn't _____ anything because I was too nervous.
6. We need to _____ the manager about the new rules.
7. Could you _____ a few words before we start the meeting?
8. She likes to _____ very openly about her experiences.
9. He didn't _____ goodbye before leaving.
10. They _____ to each other for hours during the trip.

Part 4: Short Writing Task (20 points)

Write a short paragraph about a situation when you had to communicate something important.

Try to use at least five of learnt expressions