UNIT 4

ORGANIZATION

Match the words on the left with their correct definitions on the right.

Words	Definitions
1. Bureaucratic	A. Energetic, constantly changing, and adapting to new circumstances.
2. Decentralised	B. Influenced by market forces, competition, and consumer demand.
3. Impersonal	C. Lacking personal connection or warmth; detached and formal in interactions.
4. Caring	D. Showing kindness, empathy, and concern for others.
5. Democratic	E. Open to and actively supporting change, innovation, and social advancement.
6. Market-driven	F. A system where decision-making is distributed among various levels rather than concentrated in one central authority.
7. Centralised	G. Following ethical standards and expertise in a specific field or occupation.
8. Dynamic	H. Based on principles of democracy, where decisions are made collectively and everyone has a say.
9. Professional	I. A system where control and decision-making are concentrated in a single authority or location.
10. Conservative	J. Resistant to change, favoring traditional values and established practices.
11. Hierarchical	K. Organized in levels of rank or authority, where each level has control over the one below it.
12. Progressive	L. Relating to a system of administration with strict rules and procedures, often associated with inefficiency and excessive paperwork.

LIVEWORKSHEETS