

16

Can I take a message?

1 Make a phone conversation. Use the sentences and questions in the box.



Receptionist

- ☐ I'm sorry, but Dr. Silva is in a meeting.
- ☐ (604) 555-0662. I'll give her your message.
- ☐ Does Dr. Silva have your number?
- ☐ Can I take a message?
- ☒ Good morning. Oceanside Medical.
- ☐ You're welcome. Good-bye.



Mr. Jones

- ☐ Thank you very much.
- ☒ Good morning. Is Dr. Silva there?
- ☐ I don't think so. It's (604) 555-0662.
- ☐ Oh.
- ☐ Good-bye.
- ☐ Yes. This is Brian Jones. Please ask her to call me.

Receptionist: Good morning. Oceanside Medical.

Mr. Jones: Good morning. Is Dr. Silva there?

Receptionist: _____

Mr. Jones: _____

Receptionist: _____

Mr. Jones: _____

Receptionist: _____

Mr. Jones: _____

Receptionist: _____

Mr. Jones: _____

Receptionist: _____

Mr. Jones: _____

2 Kate called her friends yesterday. Where were they? Complete the conversations. Use the words in the box.

☐ bed ☐ hospital ☐ library ☒ mall ☐ vacation ☐ work



1. **Sally:** Hello?
Kate: Hello, Sally? It's Kate.
Sally: Oh, hi, Kate. Listen. I can't talk right now. I'm at the mall. Call me later?



2. **Jay:** Hello?
Kate: Hey, Jay. It's –
Jay: Kate. Sorry, can you call me in the morning? I'm _____.



3. **Marcela:** Hello?
Kate: Hi, Marcela. It's Kate. Do you want to see a movie tonight?
Marcela: I'd love to, but I can't. I'm _____ with my parents.



4. **Bob:** Hello?
Kate: Hi, Bob. It's Kate. You know, you sound terrible. Are you OK?
Bob: Not really. I'm _____. I broke my leg!



5. **Angie:** Hello?
Kate: Hello, Angie? It's Kate. Why are you whispering? Where are you?
Angie: Oh, I'm _____.



6. **Pedro:** Hello?
Kate: Hey, Pedro. Do you have a minute?
Pedro: Not really. I'm _____. Call me tonight.

3 Unscramble the sentences.

1. with night I him studied last .

I studied with him last night.

2. you help I can ?

3. her the gave they book .

4. remember you me do ?

5. his I call missed yesterday .

6. weekend last we them visited .

4 Heidi is checking her voice-mail messages. Complete the messages with the correct pronouns.

Ann's message

Hello, Miss Anderson. This is Ann Lopez. _____
work at First City Bank. _____ left your
wallet here this morning. Please call _____
at (808) 555-1247. I'd like to give it back to
_____ before we close today.

Jim's message

Hey, Heidi. It's Jim. I'm sorry _____
missed your call yesterday. Listen, my friends and I
are going to go out for coffee tomorrow morning.
_____ 're meeting at my house at 9:00.
Would you like to join _____ ? Give
_____ a call!

Sarah's message

Hi, Heidi. It's Sarah. Did you see Marco today?
_____ 's having a birthday party on Friday.
Do you want to go with _____ ? I'm
going to buy _____ a present later. Call
_____ ! Thanks!



7 Imagine your friends invite you to do these things. Accept or refuse their invitations as indicated. Use the phrases and sentences in the box.

Accepting	Refusing and making excuses
I'd love to.	I'm sorry, but I can't. I have to / need to / want to . . .
I'd like to.	I'd like to, but I have to / need to / want to . . .

- A: Do you want to play soccer with us this afternoon?
 B: (refuse) I'd like to, but I have to work.
- A: Do you want to have dinner with me tomorrow?
 B: (refuse) _____
- A: Do you want to study at my house after class?
 B: (accept) _____
- A: Do you want to go swimming with me on Saturday morning?
 B: (accept) _____
- A: Do you want to go hiking with me this weekend?
 B: (refuse) _____



8 Complete each sentence with *like to*, *love to*, or *want to*.

- A: Would you like to go to Bill's party on Thursday night?
 B: I'd _____ go, but I have to study. I have a test on Friday.
- A: Do you _____ play tennis after work?
 B: I'd _____, but I have to work late.
- A: Would you _____ have dinner at our house?
 B: Yes, I'd _____!
- A: Do you _____ visit the science museum tomorrow?
 B: I'd _____ go, but I already have plans.
- A: Would you _____ go to the movies tonight?
 B: Yes, but I don't _____ see *Horror House 3*. I don't like scary movies!
- A: Do you _____ leave a message?
 B: Yes, please tell Dr. O'Brien that I'd _____ speak with her about our meeting.