G modals of obligation: *must, have to, should*
V phone language
P silent consonants, linking

4B Modern manners?



1 VOCABULARY & SPEAKING
phone language

a 2 41 Listen and match the phone sentences with the sounds.

A ☐ He's **dialing** a number.
B ☐ She's **texting / messaging** a friend.
C ☐ She just **hung up**.
D ☐ She's choosing a new **ringtone**.
E ☐ He's **calling back**.
F ☐ She **left a message** on his **voicemail**.
G ☐ The line's **busy**.

b Can you explain what these are?

Skype a screensaver silent / vibrate mode
quiet zones instant messaging

c Use the questionnaire to interview another student. Ask for more information.

YOU AND YOUR PHONE

- What brand is your phone? How long have you had it?
- Would you like to get a new one? Why (not)?
- What ringtone do you have?
- What do you use your phone for (apart from talking)?
- Where and when do you usually turn off your cell phone?
- Have you ever...?
  - lost your phone
  - sent a message to the wrong person
  - forgotten to turn your phone off (with embarrassing consequences)

2 GRAMMAR
modals of obligation: *must, have to, should*

a Read the extract from Debrett's guide to cell phone etiquette. Then talk to a partner about questions 1–4.

1 Do you agree with what Debrett's says?
2 Do you ever do any of these things?
3 Are they a problem where you live?
4 Are there any other things people do with their phones that annoy you?

Debrett's, a well-known publisher, has been producing guides on how people should behave since the 1900s, including *Debrett's Etiquette and Modern Manners* and *The English Gentleman*. Nowadays it still offers advice on what (and what not) to do in social situations.

DEBRETT'S
guide to cell phone etiquette

1 *Think what your ringtone says about you*
If you're sometimes embarrassed by your ringtone, it's almost certainly the wrong one and you should change it.

2 *When in doubt, use silent or vibrate mode*
It may surprise your companions when you suddenly answer an invisible, silent phone, but at least they won't have to listen to your ringtone.

3 *Take notice of who is around you*
Make sure your conversation is not disturbing other people. Intimate conversations are never appropriate in front of others.



LIVEWORKSHEETS

b Read the text again. Match the highlighted phrases with their meaning. Two of the phrases match the same meaning.

A You don't need to do this. It isn't necessary.
B Don't do this. It isn't allowed / permitted.
C It's necessary or required to do this.
D It's a good idea to do this.

c ➤ p.139 Grammar Bank 4B. Learn more about *must, have to*, and *should*, and practice them.

4 *Respect quiet zones*
You must not use your phone in quiet zones on trains or in hotels. That is the reason why they exist.

5 *Never shout*
Your phone is not a megaphone. You don't have to shout. And don't shout because you think reception is poor. It won't make any difference.

6 *People with you deserve more attention than those at the end of a phone*
Wherever possible, turn off your phone in social situations and at mealtimes, or put it on vibrate. If you have to keep your phone on because you are expecting an important call, apologize in advance.

7 *Don't continue on with phone conversations when you are in the middle of something else*
This is especially true if you are in banks, stores, etc. It is insulting not to give the people who are serving you your full attention.

8 *Think about where you are calling from*
Don't make (or receive) calls in inappropriate places. Put your phone on vibrate in meetings, movies, etc. If you must take a call in the car, use a hands-free set.

Adapted from Debrett's Modern Manners



3 PRONUNCIATION & SPEAKING

silent consonants, linking

a Each of the words in the list has a silent consonant or consonants. With a partner, cross out the silent letters.

should talk wrong listen half dishonest knowledge design whole rhythm doubt foreign calm island

b 2 46 Listen and check.

c 2 47 Listen and repeat the sentences. Try to copy the rhythm and to link the marked words.

1 You must turn_off your phone_on_a plane.
2 You should_only call him_in_an_emergency.
3 We have to leave_at_eleven.
4 You must not_open_other people's_emails.
5 You shouldn't_talk loudly on_a cell phone.

d Read the definition of *manners*. Then make sentences using *should / shouldn't* for something that you think is a question of manners, and with *must / must not / have to* for something that is a law or rule.

manners /'mænərz/ ***pl noun*** a way of behaving that is considered acceptable in your country or culture

- turn off your phone in a theater
- talk loudly on your phone in public
- send text messages when you are driving
- reply to a message on your phone while you are talking to somebody face-to-face
- play noisy games on a phone in public
- use your phone at a gas station
- video people on your phone without their permission
- set your phone to silent mode on a train
- send or receive texts at the movies
- turn off your phone on a plane during take-off and landing

LIVEWORKSHEETS