

# 4B Modern manners?

## 1 VOCABULARY & SPEAKING

phone language

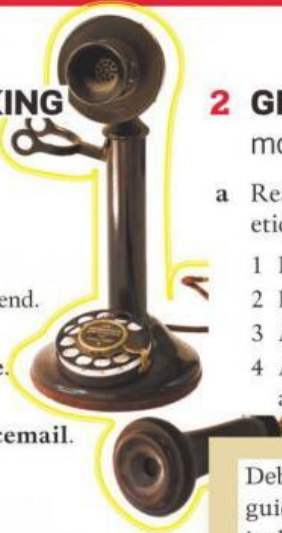
- a (2 41) Listen and match the phone sentences with the sounds.

- A ☐ He's **dialing** a number.  
B ☐ She's **texting / messaging** a friend.  
C ☐ She just **hung up**.  
D ☐ She's choosing a new **ringtone**.  
E ☐ He's **calling back**.  
F ☐ She **left a message** on his voicemail.  
G ☐ The line's **busy**.

- b Can you explain what these are?

Skype a screensaver silent / vibrate mode  
quiet zones instant messaging

- c Use the questionnaire to interview another student. Ask for more information.



## 2 GRAMMAR

modals of obligation: *must, have to, should*

- a Read the extract from Debrett's guide to cell phone etiquette. Then talk to a partner about questions 1–4.
- 1 Do you agree with what Debrett's says?
  - 2 Do you ever do any of these things?
  - 3 Are they a problem where you live?
  - 4 Are there any other things people do with their phones that annoy you?

Debrett's, a well-known publisher, has been producing guides on how people should behave since the 1900s, including *Debrett's Etiquette and Modern Manners* and *The English Gentleman*. Nowadays it still offers advice on what (and what not) to do in social situations.

## YOU AND YOUR PHONE

- ☐ What brand is your phone? How long have you had it?
- ☐ Would you like to get a new one? Why (not)?
- ☐ What ringtone do you have?
- ☐ What do you use your phone for (apart from talking)?
- ☐ Where and when do you usually turn off your cell phone?
- ☐ Have you ever...?
- lost your phone
  - sent a message to the wrong person
  - forgotten to turn your phone off (with embarrassing consequences)

## DEBRETT'S guide to cell phone etiquette

- 1 *Think what your ringtone says about you*  
If you're sometimes embarrassed by your ringtone, it's almost certainly the wrong one and **you should change it**.
- 2 *When in doubt, use silent or vibrate mode*  
It may surprise your companions when you suddenly answer an invisible, silent phone, but at least they won't have to listen to your ringtone.
- 3 *Take notice of who is around you*  
Make sure your conversation is not disturbing other people. Intimate conversations are never appropriate in front of others.





- b Read the text again. Match the **highlighted** phrases with their meaning. Two of the phrases match the same meaning.
- A You don't need to do this. It isn't necessary.  
 B Don't do this. It isn't allowed / permitted.  
 C It's necessary or required to do this.  
 D It's a good idea to do this.
- c ➤ p.139 Grammar Bank 4B. Learn more about *must*, *have to*, and *should*, and practice them.

#### 4 *Respect quiet zones*

**You must not use your phone** in quiet zones on trains or in hotels. That is the reason why they exist.

#### 5 *Never shout*

Your phone is not a megaphone. **You don't have to shout**. And don't shout because you think reception is poor. It won't make any difference.

#### 6 *People with you deserve more attention than those at the end of a phone*

Wherever possible, turn off your phone in social situations and at mealtimes, or put it on vibrate. If **you have to keep your phone on** because you are expecting an important call, apologize in advance.

#### 7 *Don't continue on with phone conversations when you are in the middle of something else*

This is especially true if you are in banks, stores, etc. It is insulting not to give the people who are serving you your full attention.

#### 8 *Think about where you are calling from*

Don't make (or receive) calls in inappropriate places. Put your phone on vibrate in meetings, movies, etc. If **you must take a call** in the car, use a hands-free set.

*Adapted from Debrett's Modern Manners*



### 3 PRONUNCIATION & SPEAKING

silent consonants, linking

- a Each of the words in the list has a silent consonant or consonants. With a partner, cross out the silent letters.

should talk wrong listen half dishonest  
 knowledge design whole rhythm doubt  
 foreign calm island

- b 2 46))) Listen and check.

- c 2 47))) Listen and repeat the sentences. Try to copy the rhythm and to link the marked words.

- 1 You must **turn off** your **phone** *on a* **plane**.
- 2 You should **only** call him *in an* **emergency**.
- 3 We **have to** leave *at* **eleven**.
- 4 You **must not** open *other* people's **emails**.
- 5 You **shouldn't** talk loudly *on a* **cell phone**.

- d Read the definition of *manners*. Then make sentences using *should* / *shouldn't* for something that you think is a question of manners, and with *must* / *must not* / *have to* for something that is a law or rule.

**manners** /'mænənz/ *pl noun* a way of behaving that is considered acceptable in your country or culture

- turn off your phone in a theater
- talk loudly on your phone in public
- send text messages when you are driving
- reply to a message on your phone while you are talking to somebody face-to-face
- play noisy games on a phone in public
- use your phone at a gas station
- video people on your phone without their permission
- set your phone to silent mode on a train
- send or receive texts at the movies
- turn off your phone on a plane during take-off and landing