Basic Audio English

Task 1: Gap-Filling Exercise

Fill in the blanks using the words from the list provided.

| Duties | Graphic designer | Help yourself | Impressive | Great opportunity |
|------------------|------------------|------------------------|------------|-------------------|
| I know this firm | Be natural | Biggest accomplishment | Weakness | Duties |

| 1. | I would love to work for this company because it is a to learn new things. |
|----|---|
| 2. | When asked, "What is your," I said that I sometimes take on too many tasks at once. |
| 3. | My job involves many, but I enjoy my work. |
| 4. | I used to work for this company, so yes, |
| 5. | If you want some cake, please |
| 6. | He is a and the most talented one I know. |
| 7. | It is important to be yourself and not pretend to be someone else in an interview. |
| 8. | I believe my was designing a successful advertising campaign. |
| 9. | You should not take on too many, or you might feel overwhelmed. |
| | When I heard about your success, I thought, "That's!" |

Task 2: Sentence Completion

Complete the sentences using the words from the list. Two expressions are not used.

| responsible person | | biggest accomplishment | duties | | | |
|--------------------|---|--------------------------------|--|--|--|--|
| pressure | | be natural, be yourself | Achievement | | | |
| opportunity | | work for this firm | the best | | | |
| Several years | | help yourself | computer graphics designer | | | |
| 1. | I am a graduate | , and I have | worked in this industry for several years. | | | |
| 2. | I used to, but now I work in another company. | | | | | |
| 3. | I believe I am the best candidate because I know how to work under and manage stress effectively. | | | | | |
| 4. | If you want to succeed, you should never take on too many at once. | | | | | |
| 5. | I think my | was launching a successful pro | ject. | | | |
| 6. | I enjoy working here because it gives me a great to develop and learn new skills. | | | | | |
| 7. | When asked about my strengths, I said that I am a very loyal and | | | | | |
| 8. | My friend is graphic designer I know, and his creativity is amazing. | | | | | |
| 9. | If you're feeling hungry, to some snacks. | | | | | |
| 10 | Lalways try to and stay true to myself in every situation | | | | | |

