SECTION 2   *Questions 11–20*

Questions 11–16

*Choose the correct letter, **A**, **B** or **C**.*

Information on company volunteering projects

11 How much time for volunteering does the company allow per employee?

    A   two hours per week
    B   one day per month
    C   8 hours per year

12 In feedback almost all employees said that volunteering improved their

    A   chances of promotion.
    B   job satisfaction.
    C   relationships with colleagues.

13 Last year some staff helped unemployed people with their

    A   literacy skills.
    B   job applications.
    C   communication skills.

14 This year the company will start a new volunteering project with a local

    A   school.
    B   park.
    C   charity.

15 Where will the Digital Inclusion Day be held?

    A   at the company's training facility
    B   at a college
    C   in a community centre

16 What should staff do if they want to take part in the Digital Inclusion Day?

    A   fill in a form
    B   attend a training workshop
    C   get permission from their manager

Questions 17 and 18

Choose **TWO** letters, **A–E**.

What **TWO** things are mentioned about the participants on the last Digital Inclusion Day?

A   They were all over 70.
B   They never used their computer.
C   Their phones were mostly old-fashioned.
D   They only used their phones for making calls.
E   They initially showed little interest.

Questions 19 and 20

Choose **TWO** letters, **A–E**.

What **TWO** activities on the last Digital Inclusion Day did participants describe as useful?

A   learning to use tablets
B   communicating with family
C   shopping online
D   playing online games
E   sending emails