

VOCABULARY

Effective communication and body language | Word building: communication | The media | Advertising

GRAMMAR

The passive: Present Simple, Past Simple, Present Perfect, modal verbs | The passive with *will*

1 ● **WORD FRIENDS** Look at the pictures and complete the phrases with the verbs below.

fold lower make nod point raise
shrug stand



1 nod your head



2 _____ an eyebrow



3 _____ your shoulders



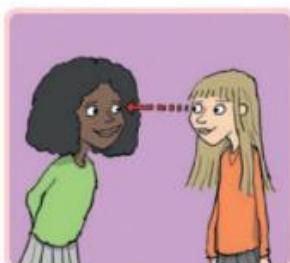
4 _____ your arms



5 _____ up straight



6 _____ your finger



7 _____ eye contact



8 _____ your voice

2 ● Choose the correct option.

- I speak quite good French, but I find it difficult to follow / watch a conversation in a big group.
- It's important to watch / look someone in the eye when you're talking to them.
- Stop staring out of the window and give / pay attention. This is important.
- Please don't raise / up your voice. The baby's sleeping.
- I know you don't think it's a good idea, but try to make / have an open mind about this.
- I tried to speak to her, but she just closed / folded her arms and looked the other way.

3 ● ● Complete the sentences with one word in each gap.

- James, you're shaking your head. Do you disagree?
- _____ me in the eye and tell me it wasn't you who said those things about me.
- Always make eye _____ with the customer. It shows you are interested in them.
- Lisa could tell I was surprised because I raised an _____.
- Can you lower your _____, please? This is a library.
- My sister sometimes finds it difficult to concentrate and pay _____ in class.
- Please don't _____ your shoulders. Say, 'I don't know.'
- In my culture, it's rude to _____ your finger at people.

4 ● Complete the sentences with the noun form of the verbs in brackets.

- 1 People from different cultures use different forms of non-verbal *communication* (communicate).
- 2 Fiona sometimes finds it difficult to read people's facial _____ (express).
- 3 We had an interesting _____ (discuss) in class today about different cultures.
- 4 For homework, I want you to write a _____ (describe) of your last holiday.
- 5 I use a great app to help me with my _____ (pronounce) of new words in English.
- 6 Check in the dictionary for the correct _____ (define) of this word.
- 7 What shall we get Janine for her birthday? Do you have any _____ (suggest)?
- 8 Do you have any _____ (explain) for the way you behaved?
- 9 This book has lots of useful _____ (inform) about how to communicate.

5 ● ● ● Read the text and choose the correct answer.

1 a communicate	b communication
c discuss	d discussion
2 a speak	b pronounce
c pronunciation	d repetition
3 a information	b descriptions
c definitions	d expressions
4 a mouth	b eye
c face	d head
5 a nodding	b raising
c pointing	d moving
6 a head	b gestures
c body	d voice
7 a suggest	b suggestion
c definition	d define
8 a shake	b lower
c shrug	d bow
9 a point	b shake
c shrug	d lower
10 a body	b hand
c head	d finger

Getting by in a foreign country

When I travel to another country, I always try to learn the language so I can ¹ ____ with local people. I don't just study words and grammar but ² ____ too, so people can understand me. However, this isn't always possible, especially if you're just going somewhere for a short holiday. It's amazing how much you can express with gestures and facial ³ ____.

Looking somebody in the ⁴ ____ and ⁵ ____ your head is important because it shows you're paying attention to what they say. If you don't understand someone, stay calm and don't raise your ⁶ _____. There are better ways to show you don't understand. One ⁷ ____ is to simply ⁸ ____ your shoulders in a friendly way and smile.

Be careful with some gestures, though, as they can mean different things around the world. If you ⁹ ____ your head in Bulgaria, it actually means 'yes'. And in some countries, it's rude to point a ¹⁰ ____ at anything, especially other people.

