

## A. PASSIVE VOICE

Change the following sentences into Passive Voice.

1. She gave us more information.  
⇒ \_\_\_\_\_
2. The chief engineer was instructing all the workers of the plan.  
⇒ \_\_\_\_\_
3. They can't make tea with cold water.  
⇒ \_\_\_\_\_
4. Somebody has taken some of my books away.  
⇒ \_\_\_\_\_
5. They will hold the meeting before May Day.  
⇒ \_\_\_\_\_
6. Do they teach English here?  
⇒ \_\_\_\_\_
7. Will you invite her to your wedding party?  
⇒ \_\_\_\_\_
8. Has Tom finished the work?  
⇒ \_\_\_\_\_
9. Did the teacher give some exercises?  
⇒ \_\_\_\_\_
10. Have they changed the window of the laboratory?  
⇒ \_\_\_\_\_
11. How can they open this safe?  
⇒ \_\_\_\_\_
12. What books are people reading this year?  
⇒ \_\_\_\_\_
13. How did the police find the lost man?  
⇒ \_\_\_\_\_
14. Who look after the children for you?  
⇒ \_\_\_\_\_
15. How long have they waited for the doctor?  
⇒ \_\_\_\_\_

## B. REPORTED SPEECH

Change the following sentences into Reported Speech.

1. "Open the door," he said to them.  
⇒ He told .....
2. "Where are you going?" he asked her.  
⇒ He asked .....
3. "Which way did they go?" he asked.  
⇒ He asked .....
4. "Bring it back if it doesn't fit", I said to her.  
⇒ I told .....
5. "Don't try to open it now," she said to us.  
⇒ She told .....
6. "Is it going to be a fine day today?" I asked her.  
⇒ I asked .....
7. "He's not at home", she said.  
⇒ She said that .....
8. "Is the bus station far away?" the girl asked.  
⇒ The girl wanted to know .....
9. "Don't stay out late, Ann" Tom said.  
⇒ Tom told .....
10. "Please let me borrow your car," he said to her.  
⇒ He asked .....
11. "Jean, have you seen my gloves?" Thomas asked.  
⇒ Thomas asked .....
12. "Don't leave the window open, Mary", I said.  
⇒ I told .....
13. "I'll have a cup of tea with you," she said.  
⇒ She said that .....
14. "I'll pay him if I can" she said.  
⇒ She said that .....
15. "What are you going to do next summer?" she asked.  
⇒ She asked .....

## C. CONDITIONALS

Change the following sentences into Conditionals.

1. She doesn't live in London because she doesn't know anyone there.  
⇒ She'd .....
2. I can't live in the country because I can't find a job there.  
⇒ If I .....
3. I don't have a spare ticket. I can't take you to the concert.  
⇒ If I .....
4. Go right now or you'll be late for the train.  
⇒ If you .....
5. They don't understand the problem. They won't find a solution.  
⇒ If they .....
6. He sits around too much. He isn't fit.  
⇒ If he .....
7. Carol didn't answer the phone because she was studying.  
⇒ If Carol .....
8. Rita is exhausted today because she didn't get any sleep last night.  
⇒ If Rita .....
9. She's very thin; perhaps that's why she feels cold so much.  
⇒ If she .....
10. He never polishes his shoes, so he never looks smart.  
⇒ If he .....
11. He can't park near his office; that's why he doesn't come by car.  
⇒ If he .....
12. My house is guarded by two big dogs. That's the only reason it isn't broken into every night.  
⇒ If my house .....
13. The flats are not clearly numbered, so it is very difficult to find anyone.  
⇒ If the flats .....
14. I don't know her e-mail address, so I can't tell you.  
⇒ If I .....
15. She works in the evening. She has no time to play with her children.  
⇒ If she .....