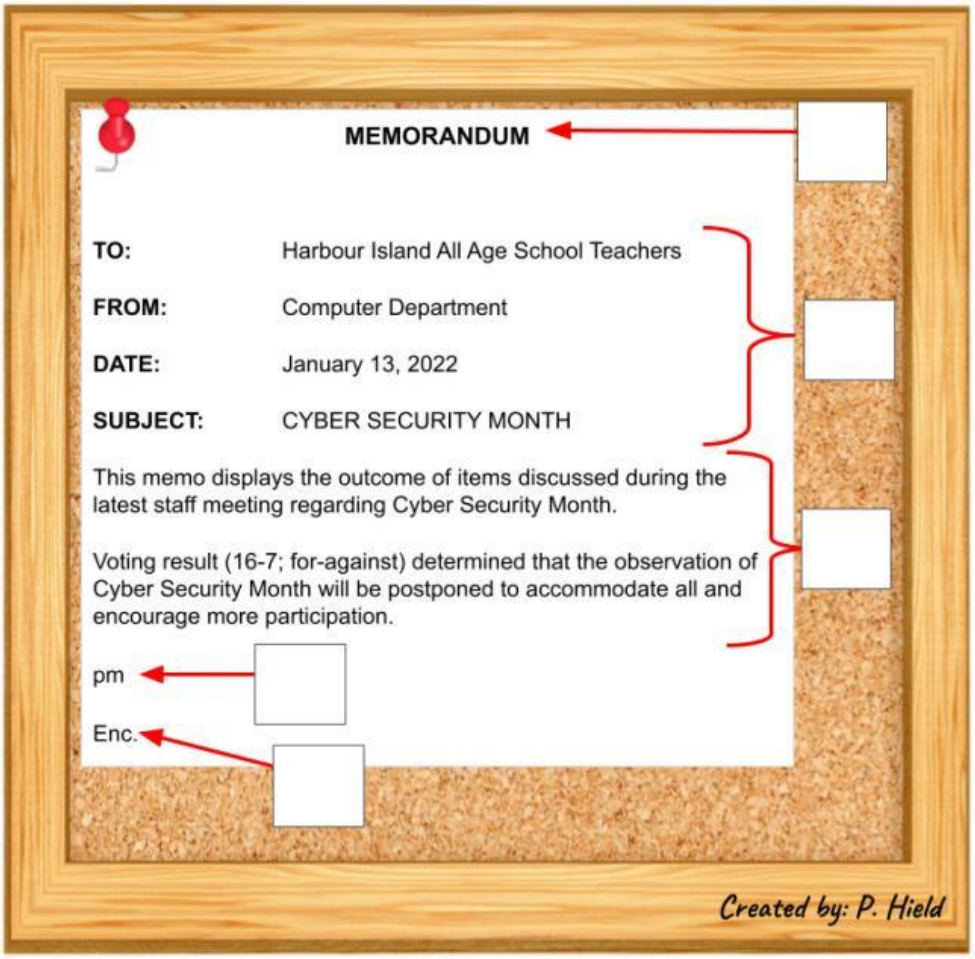
INTEROFFICE MEMORANDUM

Instructions: Look at the Memo below to the right. Label the parts of the memo by using the capital letters linked to the terms below to the left.

A.Body
B.Enclosure
C.Heading
D.Reference initials
E.Title

MEMO



LIVEWORKSHEETS