

Circle the words to complete the phrase.

One phrase has two correct answers.

- 1 break a fear / a record
- 2 face a fear / a medal
- 3 get a business / a lot of likes
- 4 have a good joke / a sense of humor
- 5 rise to a challenge / a goal for myself
- 6 run a business / a marathon
- 7 set a goal for myself / pride in something
- 8 take a medal for something / pride in something
- 9 tell a goal for myself / a good joke
- 10 win a medal / a record
- 11 work with my hands / a business

Complete the sentences with phrases from exercise 1A.

- 1 When you run a business, you organize or control a business.
- 2 When you \_\_\_\_\_, you say something to make people laugh.
- 3 When you \_\_\_\_\_, you create something for your job.
- 4 When you \_\_\_\_\_, you get a prize in a competition.
- 5 When you post something online that many people think is good, you \_\_\_\_\_
- 6 When you \_\_\_\_\_, you feel good about something you have done.
- 7 When you \_\_\_\_\_, you deal with something you are afraid of.
- 8 When you \_\_\_\_\_, you deal with a difficult job or opportunity successfully.
- 9 When you \_\_\_\_\_, you are involved in a really long race.
- 10 When you \_\_\_\_\_, you do something faster or better than anyone else.
- 11 When you \_\_\_\_\_, you decide something you want to do in the future.
- 12 When you \_\_\_\_\_, you are able to understand funny things and to be funny yourself.

Complete the paragraph with the correct form of the verbs in the box.

Some verbs will be used more than once.

be    get    (not) see    take    talk    wait    walk

There <sup>1</sup> have been strange events in my neighborhood recently. I <sup>2</sup> \_\_\_\_\_ down the street a couple of days ago when I <sup>3</sup> \_\_\_\_\_ a cow. Yes, that's right, a cow! You <sup>4</sup> \_\_\_\_\_ often \_\_\_\_\_ cows in the middle of a city. In fact, I <sup>5</sup> \_\_\_\_\_ never \_\_\_\_\_ one. But last Monday at 4:15 in the afternoon, there <sup>6</sup> \_\_\_\_\_ a cow in the middle of the road. Drivers <sup>7</sup> \_\_\_\_\_ out of their cars. A lot of people <sup>8</sup> \_\_\_\_\_ pictures. People in the neighborhood <sup>9</sup> \_\_\_\_\_ to each other about the cow ever since. We <sup>10</sup> \_\_\_\_\_ to see what the next strange event will be.

Check (✓) the correct underlined words. Correct the incorrect words.

- 1 He is a very <sup>responsible</sup> responsibility person. ☐
- 2 She has the right qualifications for the job. ☒
- 3 He has a lot of curious. ☐
- 4 I hope to be very success in the future. ☐
- 5 I like their independence. ☐
- 6 You're not very ambitious, are you? ☐
- 7 I'm very experience. ☐
- 8 It's important to treat people polite. ☐
- 9 This job requires a lot of creativity. ☐
- 10 She doesn't have much enthusiastic. ☐
- 11 Thank you for your truthfulness. ☐
- 12 Are you confident when you speak English? ☐

Write S (stative verb) or D (dynamic verb).

- 1 Are you being truthful? D
- 2 We usually interview five people for every job.
- 3 I take a photography class on Tuesday evenings.
- 4 The report is very interesting.
- 5 Do you know Lily?
- 6 Why do they hate their job?
- 7 I need some help.
- 8 I'm thinking of changing jobs.

Complete the sentences. Match 1–7 in column A with a–g in column B.

A

- 1 Do you ... c
- 2 I don't think ...
- 3 You're new ...
- 4 Do you two know ...
- 5 Have you ...
- 6 Let me introduce you ...
- 7 Is this your ...

B

- a here, right?
- b met my assistant?
- c know anyone here?
- d first day?
- e to a couple of people.
- f we've met before.
- g each other?

Put the conversation in the correct order.

- Jack Yes, I just started this morning.
- Jack It's nice to meet you, Sofia.
- Sofia Hello. I don't think we've met before. 1
- Sofia My name is Sofia.
- Sofia It's nice to meet you, too. Is this your first day?
- Jack No, we haven't met yet. I'm Jack.

Complete the conversations. Use the words in the box.

go    going    haven't    hi    I'm    love    met    see    sure    went

- 1 **Dan** Have you met Sandra?  
**Luis** I'm not sure, but \_\_\_\_\_, I'm Luis.
- 2 **Dan** Do you know Sandra?  
**Chris** Yes, we \_\_\_\_\_ way back. We \_\_\_\_\_ to school together. How's it \_\_\_\_\_, Sandra?
- 3 **Dan** Have you met Sandra?  
**Marta** No, I \_\_\_\_\_, but I'd \_\_\_\_\_ to. Hi, Sandra. \_\_\_\_\_ Marta.
- 4 **Dan** Do you two know each other?  
**Ruta** Yes, we \_\_\_\_\_ this morning! Nice to \_\_\_\_\_ you again, Sandra.

Read the blog post. Then check (✓) the best title.

- 1 Preparing for an interview? ☐
- 2 Getting the job you want! ☐
- 3 Dress for success! ☐

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You've finally gotten the interview you've wanted for months. Now you're busy preparing for the interview. You've researched the company and thought about the questions you want to ask.

What else is there? What you're going to wear. The way you look is very important. At the end of the interview, you want people to be talking about your experience, not your appearance.

What should you wear? Suits and ties for guys, and dresses for women? That's not always necessary. It depends on the type of job you're applying for.

Is it a job in the computer industry? You might not need a suit or a dress, but that doesn't mean you can go in a T-shirt and jeans. You need to look like you're going to work, not out for the night with friends. So, guys, put on a nice shirt and stylish pants. And, women, a nice sweater or blouse with a skirt or pants will be fine.

If you're interviewing for a finance job, you need to wear what people in the business world wear. That means a suit and tie for men and dresses or suits for women.

Dress for the job you want. Make sure your clothes are clean and ironed. Avoid wearing perfume or cologne, and don't wear too much makeup or jewelry.

Remember: If after the interview people are talking about your appearance, you probably won't hear from them again. So dress right and look good. Your career may depend on it.

**READ FOR GIST** Complete the statements. Use the phrases in the box.

goes to a lot of job interviews    has interviewed people    buy clothes  
 is going to go to a job interview    get a job    interview people

- 1 The person who wrote the article is someone who \_\_\_\_\_.
- 2 The person who reads the article is someone who \_\_\_\_\_.
- 3 The purpose of the article is to help someone \_\_\_\_\_.

Read the comments in response to the blog post in exercise 1A. Underline the sentence that shows agreement. Circle the sentence that shows disagreement. Put a box around the sentences that show appreciation.



The screenshot shows a web browser window with a 'Comments' section. The browser's address bar is visible at the top, showing a search icon and a home icon. The 'Comments' section is titled 'Comments' and contains three numbered comments.

- 1 Thanks for the tips. They're really useful, especially since I'm a recent graduate and I'm looking for a job. I'll pay attention to what to wear when I have my interviews.
- 2 I'm sorry, but I don't think you're right about not wearing cologne. I sweat when I wear a suit, so I think cologne helps.
- 3 I enjoyed your post. I completely agree that people should dress appropriately for the job. A suit is not always necessary, but you must look good.