

**SECTION 3****Questions 21–30**

Complete the form below.

Write **NO MORE THAN THREE WORDS AND/OR A NUMBER** for each answer.

**Feedback Form**

Course: *Communication in Business*

Course code: *CB162*

Dates: *From 21 ..... to 22 .....*

Please give your comments on the following aspects of the course:

	<b>Good Points</b>	<b>Suggestions for Improvement</b>
Course organisation	<ul style="list-style-type: none"><li>• 23 .....</li><li>• <i>useful to have 24 .....</i> <i>at beginning of course</i></li></ul>	<ul style="list-style-type: none"><li>• <i>too much work in 25 .....</i> <i>of the course – could be more evenly balanced</i></li></ul>
Course delivery	<ul style="list-style-type: none"><li>• <i>good 26 .....</i></li></ul>	<ul style="list-style-type: none"><li>• <i>some 27 .....</i> <i>sessions went on too long</i></li></ul>
Materials and equipment	<ul style="list-style-type: none"><li>• <i>good 28 .....</i></li></ul>	<ul style="list-style-type: none"><li>• <i>not enough copies of key texts available</i></li><li>• <i>need more computers</i></li></ul>
Testing and evaluation	<ul style="list-style-type: none"><li>• <i>quick feedback from oral presentations</i></li><li>• <i>marking criteria for oral presentations known in advance</i></li></ul>	<ul style="list-style-type: none"><li>• <i>too much 29 .....</i></li><li>• <i>can we know criteria for marking final exams?</i></li></ul>
Other comments	<ul style="list-style-type: none"><li>• <i>excellent 30 .....</i></li></ul>	