

LISTENING

WRITING

Formal and informal messages



- 1 Listen to someone talking about a sports stadium and tick (✓) the correct sentences.

The speaker

- tells you what's going to happen in one month.
- gives you information about when the stadium's open.
- is talking to stadium staff.
- wants you to go to the stadium.



- 2 Listen again and choose the correct answers.

Harlake Stadium

5 January

New Year's family party – the city's biggest party!
Family of four: £50. Includes for each person a ¹ meal / snack, music, games and dancing.

11 January

Music concert with top band Money Talks
The band will perform songs from their number one album ² Money / Honey. Tickets cost ³ £43 / £45 online.

14 January

Professor Clinton Richards is talking about his new book *Know Everything*. The first ⁴ five / thirty-five people to buy a ticket will meet Professor Richards in the stadium's ⁵ restaurant / cinema.

18–21 January

Tennis tournament – 18th and 19th for players ⁶ under / over 16, and 20th and 21st for ⁷ under 16s / young adults. Tickets cost £10 every day of the tournament.



- 1 Read the three messages and answer the questions.

- Which message from Deniz is more formal: the one to Maisie or to Mr Greg? _____
- Which words and / or phrases show you it is more formal? Circle these in the text.
- Which words and / or phrases in the other message show you it is more informal? Underline these in the text.

From: Deniz:

Hi Maisie, can you tell me the name of the book we have to buy for our science class? I didn't write it in my notebook. Thanks! Deniz

From: Maisie:

Hi Deniz, sorry, I can't help you. I wasn't at school last week, when Mr Greg told the class. Can you tell me when you know, please? Maisie

To: Mr Greg
From: Deniz Mehmetoglu

Dear Mr Greg,
Please could you tell me the name of the science book we need to buy? I'm afraid I did not write it in my notebook.
Deniz Mehmetoglu

- 2 Yesterday your teacher, Mrs Gibson, told your class the dates of the school trip to Paris. You were not at school.

Write two emails asking for this information.

- one to a friend
- one to Mrs Gibson

To: _____

To: Mrs Gibson
