

UNIT 4 : TELEPHONE

1. Nếu đọc 1 số

0	1	2	3	4
oh/ zero/ naught	one	two	three	four
5	6	7	8	9
five	six	seven	eight	nine

2. Nếu 2 số giống nhau liên tiếp

- Cách đọc: double + số

E.g:

33: Double three

2277: Double two double seven

44: Double four

3. Nếu 3 số giống nhau liên tiếp

- Cách đọc: triple + số

E.g:

666: triple six

888: triple eight

Audio 43 (Ex1) Listen to the following conversations and fill in the missing information in the spaces below.

1. Operator: Can I help you?

Inquirer: Yes. Could you give me the Hilton Hotel's telephone number, please?

Operator:

Inquirer: Thanks.

2. Operator: Can I help you?

Inquirer: Yes. Could you tell me British Rail's telephone number, please?

Operator:

Inquirer: Thank you very much.

3. Inquirer: Is that?

Operator: Yes. Can I help you?

Inquirer: I'd like to speak to , please.

4. Inquirer: Is that?

Operator: Yes. Who do you want to speak to?

Inquirer: Doctor , please.

5. Inquirer: Is that?

Operator: Yes. Who do you wish to speak to?

Inquirer: , please.

Audio 44 (Ex2) Making an appointment

You will hear three dialogues on the telephone between a secretary and a person who is making an appointment to see someone. As you listen, complete the notes below. Please write the name of the person, the day, the time, and the telephone number in each dialogue.

Dialogue 1

Note for Mr. Watson:

..... is coming to see you
on at
His telephone number is

Dialogue 2

Note for Dr. Jenkinson:

..... is coming to see you
on at
Her telephone number is

Dialogue 3

Note for Professor Hansen:

..... is coming to see you
on at
His telephone number is

HW:

Audio 45 (Ex3) Telephone message

Listen to the conversation and fill in the missing information in the right places.

Message to Ms. Proctor:

Date: July 8 at 10:30

From: _____

Message:

The meeting is on _____ at _____ Room _____

Please call him _____

Telephone number: _____

Audio 46 (Ex4) Telephone message (2)

Listen to the conversation and fill in the missing information in the right places.

Message to: _____

Date: July 15 at 3:30

From: _____

Message:

There is a _____ at Bob's house on _____

Bob's address: _____

Please call back _____

Telephone No.: _____