

## 1 Choose the correct answer:

- 1 Books whose authors have been deceased for 50 years are .....  
a. copyrighted      b. in public domain      c. creative commons
- 2 Cloud computing provides an extra layer of security by offering .....  
a. data compression      b. data encryption      c. data replication
- 3 ..... is/are the most popular software that deal with cloud computing applications.  
a. Microsoft 365      b. Google Workspace      c. both a and b
- 4 A/An ..... is a market where buyers and sellers deal in units of company stocks.  
a. online shopping      b. stock exchange      c. supermarket
- 5 ..... converts data into a code to prevent unauthorized user access.  
a. Data breach      b. Data theft      c. Data encryption
- 6 ..... is the Microsoft 365 storage application.  
a. Google Drive      b. OneDrive      c. Outlook
- 7 A/An ..... is a person who handles the buying and selling of shares.  
a. investor      b. broker      c. hacker
- 8 Cloud services are overall ..... safe and secure.  
a. moderate      b. extremely      c. less
- 9 When you select Microsoft Word, it opens .....  
a. new browser      b. blank document      c. online storage
- 10 ..... are online applications that provide financial guidance and services.  
a. Social media platforms      b. Video games      c. Robo-advisors
- 11 A ..... system allows you to organize your documents.  
a. database      b. document management      c. Microsoft
- 12 To save a file to OneDrive, open ..... menu, then select Save a Copy. a. File      b. Insert      c. Edit

## 2 Put (✓) or (X):

- 1 Copyright only covers written material. ( )
- 2 Cloud storage services are always free. ( )
- 3 To access OneDrive, users must have a Microsoft account. ( )
- 4 A stock exchange is a place where people can buy and sell shares of companies. ( )
- 5 Examples of cloud computing include Google Drive, OneDrive, and Google Chrome. ( )
- 6 Gmail is the email platform for Microsoft 365. ( )
- 7 The Egyptian stock exchange allows citizens to invest in any market sector. ( )
- 8 Data encryption converts data into code to prevent unauthorized access. ( )
- 9 You can set each person's access level for sharing, either view-only or with editing rights. ( )
- 10 Investors should check the products or services offered by a company before investing. ( )
- 11 Cloud computing requires an internet connection. ( )
- 12 OneDrive is complicated and difficult to use. ( )

## 3 Choose from column (A) what suits it in column (B):

Column (A)	Column (B)
1 Robo-advisors	a. connect users who are not on LAN to access and manage data, files, and applications via the internet.
2 Data breach	b. is a person who handles the buying and selling of shares.
3 Copyright	c. are online applications that provide financial guidance and services.
4 A broker	d. includes written, visual, audio, video, and web material.
5 Remote servers	e. it occurs when unauthorized parties gain access to confidential data
1 .....	2 ..... 3 ..... 4 ..... 5 .....