

Read through this letter and look at the parts in **BOLD**. Choose the correct words or phrases to make the letter **informal**.

10th March 2021

Dear James,

How are you?/I trust this letter finds you well. I've been **dead busy/extremely busy** since your last letter. We have to work really hard at school **to get ready/in preparation** for our SATs.

Despite this, I did manage to **play/partake of a game of** football last night with my **friends/acquaintances**. We **won/were victorious!** It was **boss/outstanding!**

Also, my dad **got me/purchased for me** a new **mobile telecommunication device/mobile phone**. It's an 8210!

Anyway, **gotta go/go to cease writing!** Speak to you soon. **Please write back/please respond swiftly.**

Love from

Mr John Smith/John