A) Match the verbs with the correct collocations:

1. plan
2. automate
3. optimize
4. review
5. train
6. perform

B) Complete the sentences using the correct collocation from A:

1. The IT department carefully _____ to ensure there was no downtime during the transition.
2. We decided to _____ to save time and reduce human error when inputting client information.
3. The team worked hard to _____ to improve efficiency and reduce drop-offs.
4. The manager needs to _____ to ensure it aligns with the company's policies.
5. Our new hires were _____ so they could automate tasks and processes more effectively.
6. Before launching the new system, we need to _____ to confirm all the information is accurate.

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Select the correct collocation to complete each sentence.

1. To ensure accuracy, the team decided to _____ data validation.

2. The project manager asked us to _____ the approval process to make it more efficient.

3. By _____ workflow automation, the company was able to improve productivity.

4. The team _____ data entry to save hours of manual work.

5. The team decided to _____ the sales funnel to reduce drop-offs.

6. New employees need to be _____ on process builder for Salesforce workflows.

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