MID-TERM TEST
ODD SEMESTER 2024/2025

Subject : Business English 1
Program : All Programs
Semester : 3 (Three)
Duration : 200 minutes
Remark : Close Book
Type : B

DIRECTION:

1. Pray first before you do the test
2. Do the easiest then the rest
3. Ask your proctor if you do not understand the questions
4. Cheating is a crime, so do it by yourself
5. Borrowing something from your friends is not allowed
6. Good luck!

Acuan Pembuatan Soal	Soal Ujian dibuat Oleh:	Diperiksa dan disyahkan Oleh:
1. Satuan Acara Pengajaran (SAP) 2. Kisi-kisi UAS Semester Ganjil 2024/2025	KoordinatorTim Dosen Jajang Setiawan, M.Pd. Tanggal:8 November 2024	KBK Bahasa PLJ Sudirman,S.Pd., C.STMI Tanggal: 8 Nopember 2024

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I. LISTENING

Replay the audio recording THREE

Listening One

a. Fill in the Blanks.
Listen to the dialogs and fill in the blanks. Don't do anything with the black box (■).

A : Hello, come in. Welcome to Job Search. Can I 1) _____your name, please?

1. B : I'm John Smith. [redacted]

A : Nice to meet you too, John. Take a seat! Where 2) _____, John?

B : I'm from Dallas, but I live in New York now.

2. A : I see. Well, I [redacted] you some questions for the database and then I can 3)_____ your information on the Job Search website. So, who do you work for now?

3. B : I work for a small [redacted] compan y. It's called Travel Zone.

A : Travel Zone. What do you do?

4. B : I'm a sales rep. I 4)_____ companies and [redacted] our tour packages.

A : Sales representative. OK. Can I have a contact phone number?

B : My cell, or my work number?

A : Your cell, please

B : Sure. It's 8459664672

5. A : Thank you. Can I just 5)_____ this [redacted] to fill out?

Listening 2

Choose the best answer! (Score 5@1)

1. Where are they?

   a. In the restaurant b. in the yard c. in the office

2. Whose room is next to Ayako HIga's office?

   a. Osman Mo b. Nancy Yee c. news director

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3. What is Tim Tsang Position?
   a. Advertising sales manager
   b. Finace editor
   c. International news editor
4. Is Mr. Min-Soo Kim a production manager?
   a. No, He isn't b. Yes, he is c. Mr. Kim is a production manager
5. Where is Mr. paul green's room?
   a. Across Mr. Min-soo kim's room
   b. Next to Mr. Min-Soo Kim's room
   c. Next to Nancy's room

Listening 3

Answer the question correctly! (Score 10@2)

1. Mr. Inoue would like to meet Maria Young ☐
2. Mr. Inoue works as marketing manager ☐
3. Mr. Greg asks Mr. Inoue about the trip ☐
4. Janet offers Mr. Inoue a drink ☐
5. Maria Young ask Mr. Greg to have a seat. ☐

II. READING (20 POINTS)

a. **Read the Passage below and Choose the Best Answer.**

Online shopping is the process of buying goods and services without going to store. It has been known and become popular now. Some of the famous online shops are like Shoppee, Tokopedia, Lazada, OLX, Bukalapak and so on. We can go to online store easily by searching it in the internet. We just type the website of the online shop and type the goods what we want to buy.

Yet, there are some advantages and disadvantages of online shopping. The advantages are consumers can buy many variety of items in a online store such as books, clothes, gadgets, toys, properties, etc. without going to a Departement Store. They just need to go to ATM or Bank to transfer the money and wait for 2 or 3 days to have the goods at our place. Besides, it is simple and save time because we can order the things everywhere and any time. The most attractive advantages of shopping online is the price much cheaper than conventional one. The negative sides of online shopping are the goods can't be tried by us directly. Consequently, sometimes it does not meet what we want like the color and the size.

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In addition, sometimes the quality of goods are not suitable with photo displayed on online store website. The similarity of the goods and photos which we see on the monitor is not 100% the same. In common, the originality of the goods is only 75-90%. it will make the buyer feels disappointed when they find the products do not meet their expectation. Yet, some buyers feel satisfied with the goods they receive.

1. What should be the best title for the passage?
   a. Comparing online and offline shopping
   b. Benefits of Online shopping
   c. Online shopping
   d. My experience in online shopping

2. What is the first step you have to do when you want to do online shopping?
   a. Order the goods
   b. Contact the online shop
   c. type the website of online shop
   d. Searching the payment system

3. Some of advantages of online shopping are as follows, EXCEPT:
   a. We don't need to go to the shop
   b. We don't need to try the goods
   c. We can pay by transfer
   d. We can order from anywhere

4. Some of the disadvantages of online shopping are as follows, EXCEPT:
   a. We can't pay by transfer
   b. We can't check first the quality of the goods
   c. We can't try the goods
   d. We can't see the original color

5. From the passage, how long do you need to wait for the goods you have ordered?
   a. 2-3 hours
   b. 2-3 times
   c. 2-3 days
   d. 2-3 weeks

6. Why does the color of the goods sometimes doesn't meet what we have expected?
   a. Because the color of the photo displayed on website is the real color
   b. Because the color of the photo displayed on website is exactly the same as the color of the real goods
   c. Because the color of the photo displayed on website is not exactly the same as the color of the real goods
   d. Because the color of the real goods is not original

7. The passage says that customers are sometimes disappointed because .....
   a. The size is not the same as they have ordered
   b. The price changes
   c. The products doesn't meet their expectation
   d. The prodcuts are not original

8. One of services that can be offered in online shopping is .....
   a. Laundry
   c. shoes

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b. Books
d. beverages

9. One of big online shops is, EXCEPT:
   a. OLX
   b. Lazada
   c. Grab
   d. Shoppee

10. We learn from the package that the price of online shopping is usually .....
   a. Little cheaper
   b. Much expensive
   c. Little expensive
   d. Much cheaper

b. Read the following text. Write T if you think it is true and write F if you think is false.

George : Do you smoke in your office?
Kunto : No, never. I'm a smoker, but there's a no-smoking rule in our office. I have to go outside the building to smoke.
George : Do you ever go home early?
Kunto : Yes, if there isn't much work to do. Of course, if there's a lot of work, I stay.
George : What do you wear to work?
Kunto : I usually wear a suit. When I'm really busy, I like to take off my jacket and tie. On Fridays we can wear batik the Indonesian national formal wear clothes.
George : Do you ever eat lunch at your desk?
Kunto : Yes, If I'm very busy. I often order fried tofu, "bakmie" and sometimes Padangness cuisine, like rendang you know.
George : Do you make personal phone calls during working hours?
Kunto : I occasionally make private calls, but only if they're important
George : Do you have any photos on your desk?
Kunto : Yes, I have two or three photographs of my wife and son.
George : Do you take time off if you have a cold?
Kunto : Yes, I do. In fact, I took three days off last week because I had a bad cold.
George : Do you always take a summer vacation?
Kunto : Always! I take at least two weeks' vacation. This year I'm going on a two-week trip to Europe. I'm really looking forward to it!

1. Kunto is a non-smoker employee ☐
2. Kunto stays longer in office when he has much work to do ☐
3. All employees wear the office wear everyday ☐
4. Private call is something he never does ☐
5. Greg asks Kunto about the time when he doesn't come ☐

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III.VOCABULARY (20 POINTS)

a. Match the word to its definition.

1. Subsidiary	**a.** The process of learning the skills you need to do a particular job or activity
2. Work	b. A someone who keeps or examines the records of money received, paid and owned by a company or a person
3. Job description	c. An activity, such as a job, which is a person uses physical or mental effort to do to get the money
4. Earn	d. A company which is owned by a larger company
5. Revenue	e. A list of responsible which you have and the duties which you are expected to perform in your work
6. Appointment	f. To receive money as a payment for work that you do
7. Accountant	g. The income that the company or government obtain regularly
8. Company	h. A formal arrangement to meet or to visit someone at a particular time and place
9. Headquarter	i. An organization which sell goods or service in order to make a money
10. Training	j. The main office of an organization, such as army, Police or business company

b. **Choose the word on the box to complete these following sentences**

Meeting	Conference	Employee	Unemployed	Cooperation
Position	Director	Work	Small Talk	Receptionist

1. The hotel is an ideal venue for ……..and business meetings.
2. He's just been appointed as …… of the publishing division.
3. The ……..should finish around four o'clock.
4. The …… is responsible to handle the client when they come to the office to get any kind of information.
5. I didn't enjoy the party last night when I had to make……..with some strangers.
6. He has been……..for over a year, He is in between a job now.
7. The police want to interview every ……about the theft in Microsoft Ltd.
8. They……for Apple Inc.
9. His current……is Accountant.
10. Indonesia and Japan have made …… in Economic sector to increase the revenue.

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IV. GRAMMAR

a. Select the best answer to complete the sentence. (10 Points @1)

1. They have been the market leader ……..…..twenty years
   A. when B. yet C. for D. ever

2. Peter ……the manager last week
   A. meeting B. has met C. meet D. met

3. How……..money do you need to do this job?
   A. many B. much C. some D. lot

4. We are glad to inform you that we…….. a new branch in Singapore.
   A. opens B. was opened C have opened D opening

5. Our clients ……satisfied with our services.
   A. always have been C. have been always
   B. have always been D. been always have

6. How……milk do they have for breakfast?
   A. any B. lot C. much D many

7. I have ……..news about the exchange rate.
   A. many B. Any C. a D. some

8. There are……problems related to the productivity, which we need to solve
   A. some B. much C. any D. little

9. Our CEO is ……..the finance manager.
   A. oldest B . older C. the oldest D. older than

10. This equipment is ……...in our factory
   A. cheap than B. the cheapest C. the most cheap D more cheaper

b. For number 1, 2, and 5 use the proper verb and for number 3 and 4 use proper comparative and superlative adjective to complete the sentence! (Score 10@2)

1. Last month, he (go)_____.to Madrid. (Simple Past verb)
2. She (meet)_____her client four times. (Present Perfect verb)

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3. My company is (popular)_____your company (Comparative)
4. The (cheap)_____way is by mail. (Superlative)
5. Jack (not/sign)_____ the contract yet. (Present Perfect verb)

V. WRITING

Write a composition at least 150 words about **business Activities**.

++GoodLuck++

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