

READING AND WRITING

1. Look at the telephone conversations below and put them in the right order.

Conversation 1

- a. Ok. No problem. Bye.
- b. Oh, hi, Lisa. It's Paula here. Is Serena in?
- c. No, she's out shopping. Can I take a message?
- d. No, it's Lisa.
- e. Bye.
- f. Hi, is that Serena?
- g. Just tell her I rang about going swimming tomorrow.
- h. Hello?

Conversation 2

- a. Bye.
- b. Good morning. I'd like to book tickets for the film tonight, please.
- c. Three – that's for two adults and one child.
- d. And your name?
- e. Thanks very much. Bye.
- f. Can you collect them by 7 o'clock?
- g. That's fine. How many would you like?
- h. It's Wilkinson, W-I-L-K-I-N-S-O-N
- i. Yes, no problem. Thank you.
- j. Hello. Can I help you?

2. Listen to the recordings to check your answers.