

**3 Complete the sentences using the highlighted phrases from the Project Report:**

1. To \_\_\_\_\_, we always have a backup plan.
2. Sometimes, we \_\_\_\_\_ that delays our project.
3. In project management, it is important to \_\_\_\_\_ to avoid surprises.
4. Good managers can \_\_\_\_\_ and prepare for it.
5. Delivering the project on time is our \_\_\_\_\_.
6. When problems arise, we \_\_\_\_\_ to stay on track.
7. If there is an issue, we \_\_\_\_\_ to find a solution.
8. After a delay, we need to \_\_\_\_\_ to keep the project moving forward.