

1

1. **P** Hello?
J Hi, Pete. _____ John.
2. **P** I can't _____ you, John. You're _____ up.
J Oh, sorry. Can you _____ me _____?
3. **P** I'm not sure. Can I get _____ to you about that?
J Sure. You have my _____.
4. **J** Oh, and can you _____ me Andy's number? I can't find it anywhere.
P I don't have it _____ me, sorry.

2

1. **J** Hello. _____ Andy?
F I'm _____, but he's out _____ now.
Can I take a _____?
J Yeah. Can you tell him that John _____, and I'll _____ again _____?

3

1. **R** She's on another _____. Would you mind _____?
2. **R** OK. She's free now. I'll _____ you.
3. **S** May I ask who's _____?
D _____ is Lucy Mendez.
4. **S** Yes, let me put you _____.

4

1. **S** _____ I speak to Dawn Edwards, please?
D _____.
2. **S** Great! I'll _____ you a call on Friday, then.
3. **S** OK. Talk _____ you soon. Bye _____!