Writing Part 1

Unit 1

TRAINING

In this part you:
Read five pairs of sentences.
Complete the second sentence so that it means the same as the first one.

A. Complete the second sentence in each pair so it means the same as the first.

Example: The music in Racers was worse than in Spaceship.
Spaceship had better music than racers.

1. The acting in Racers was better than in Spaceship.
   The acting in Spaceship wasn't ..... in Racers.
2. The costumes in Spaceship weren't as colourful as in Racers.
   The costumes in Racers were ..... than in Spaceship.
3. Harry liked the special effects in Spaceship more than in Racers.
   Harry ..... the special effects in Spaceship to those in Racers.
4. Harry and Tom both agreed there was more action in Racers.
   Harry and Tom both agreed there wasn't ..... action in Spaceship.
5. They haven't seen such good film as Racers for a while.
   Racers is the ..... film they've seen for a while.

REMEMBER

YOU ADD "-ER" TO SHORT ADJECTIVES WHEN COMPARING, AND PUT "MORE" IN FRONT OF LONGER ADJECTIVES, E.G. MORE BEAUTIFUL THAN. THERE ARE SOME EXCEPTIONS, E.G. GOOD/ BETTER AND BAD/ WORSE.

B. Write the comparative form of these adjectives. Check your spelling carefully.

Example: big bigger Expensive more expensive

1 cheap	2 exciting	3 safe .....
4 pretty	5 crowded	6 noisy .....
7 colourful	8 lively	9 busy .....

C. PET candidates often make mistakes with much and many. Find and correct the mistake in each sentence.

1. In Qatar there are many place if you want to go shopping. .....
2. How much pairs of trousers have you got? .....
3. It's expensive and you can't see much people. .....
4. I haven't got many time to read. .....
5. In a city, you'd have much more things to do. .....

LIVEWORKSHEETS

D. Circle the correct option.

1. We always have a party at my house in/on/at December 31st.
2. In winter, there's only a few/a little/a lot sunlight in this room.
3. It's 9 o'clock at night and I wait/waiting/'m waiting for my friend.
4. I occasionally do some of my homework at/on/in school.
5. I don't rarely/often/sometimes watch television.

E. What do the sentences in exercise "A" test? Match sentences 1- 5 with grammar points a – e below.

a. Frequency adverbs ____
b. Present tenses _____
c. Prepositions of time ____
d. Quantifiers like: a few, a little, etc. _____
e. Prepositions of place_____

EXAM INFO

HERE ARE SOME SENTENCES ABOUT FAMILY LIFE. FOR EACH QUESTION, COMPLETE THE SECOND SENTENCE SO THAT IT MEANS THE SAME AS THE FIRST. USING NO MORE THAN THREE WORDS.

F. Complete the second sentence so that it means the same as the first one.

a. There aren't many days when all my family do the same thing. There are only _____ days when all my family do the same things.
b. Right now, my mum and dad are out having a meal somewhere. My parents _____ home right now because they're having a meal somewhere.
c. My elder sister Erin is at the swimming pool at the moment. At the moment my elder sister Erin _____ a swim.
d. She nearly always goes out somewhere during the evening. She hardly _____ stays in during the evening.
e. My brother Jason doesn't spend much time here in summer. In summer, my brother Jason only spends _____ time here.
f. He usually prefers to be by the sea with his friends. He usually prefers to be _____ seaside with his friends.

EXAM TASK

G. Here are some sentences about a place called Machu Picchu. For each question, complete the second sentence so that it means the same as the first. Use no more than three words.

1) Machu Picchu is probably the most important historical site in South America. Other historical sites in South America are probably not _____ as Machu Picchu.
2) Plants and trees hid the ancient city from people for hundreds of years. The ancient city _____from people by plants and trees for hundreds of years.
3) The site contains the remains of many different buildings. There _____ the remains of many different buildings at the site.
4) The tourist train to the site doesn't travel very quickly. The tourist train travels_____ to the site.
5) If Machu Picchu isn't protected, tourists will damage it. Tourists will damage Machu Picchu _____ is protected.

LIVEWORKSHEETS

H. Here are some sentences about academic topics and languages. For each question, complete the second sentence so that it means the same as the first. Use no more than three words.

1. I first had maths lessons when I started this New Year.
   I've had maths lessons ..... I started this new year.
2. There are more grammar rules to learn in my language than in French.
   There aren't ..... grammar rules to learn in French as in my language.
3. She's borrowed some very interesting books from her best friend.
   Her best friend ..... her some very interesting books.
4. My trainer recently asked me if I wanted to join the after-school sports practice.
   My trainer said, 'do ..... join the after-school sports practice?'
5. I'm really good at grammar rules now.
   I know grammar rules really ..... now.
6. It is normally hard to learn any language without a teacher.
   It is normally hard to learn any language ..... you don't have a teacher.

I. Here are some sentences about a game. For each question, complete the second sentence so that it means the same as the first. Use no more than three words.

1. The game is called "Rock and Board".
   The name ..... is rock and board.
2. You can't play "Rock and Board" unless there are at least three players.
   You can only play "Rock and Board"..... there are at least three players.
3. You can play "Rock and Board" in a team or by yourself.
   You can play "Rock and Board" in a team or on ..... own.
4. Sarah enjoys the game, and her parents enjoy it too.
   Sarah enjoys the game and so ..... her parents.
5. His friend said that he had never played "Rock and Board".
   His friend said, 'I..... played "Rock and Board".'
6. What about playing the game now?
   Shall ..... the game now?

J. Here are some sentences about getting a job. For each question, complete the second sentence so that it means the same as the first. Use no more than three words.

1. There are some advertisements for jobs in the local newspaper.
   The local newspaper ..... some advertisements for jobs.
2. Filling in a job application form doesn't take you long.
   It doesn't take you long..... in a job application form.
3. At a job interview they will want to know what jobs you have done before.
   At a job interview they will ask, 'What jobs..... before?
4. It is important to arrive at work on time.
   It is important ..... late for work.
5. Some people like working outdoors more than working inside.
   Some people ..... working outdoors to working inside.
6. At some firms, staff are given free uniforms.
   Some firms ..... their staff free uniforms.

LIVEWORKSHEETS

Writing Part 2 Unit 2

TRAINING

In this part you:

Write a short note or email (35 – 45 words) containing three different points.

A. Match the verbs with a sentence that communicates the idea.

1. Apologise	a. I'm really grateful for your help.
2. Thank	b. I can't come because I'm working then.
3. Suggest	c. I'm sorry – i can't make it to the dance.
4. Explain	d. Why don't we go to the cinema?
5. Describe	e. Would you like to come to a meeting?
6. Invite	f. The red and blue trainers with white laces.

REMEMBER

THERE ARE A NUMBER OF DIFFERENT WAYS TO SUGGEST THINGS:
WHY DON'T WE GO TO THE CINEMA?
HOW ABOUT GOING TO THE PARK?
LET'S GO TO THE PARK.
SHALL WE GO TO THE PARK?

B. Write a sentence for each of these instructions.

1. Describe what your mother looks like.
   .....
2. Suggest going to the cinema with your friend.
   .....
3. Thank your cousin for the present you received.
   .....
4. Invite your friend to come to your party.
   .....
5. Apologise for not going to the party.
   .....
6. Explain to a friend what you want to buy in town on Saturday.
   .....

EXAM TIP

PRACTISE WRITING SHORT MESSAGES OF 35 – 45 WORDS IN LENGTH. READ THE QUESTION CAREFULLY AND UNDERLINE THE KEY VERB IN THE INSTRUCTION.

LIVEWORKSHEETS

C. Write four short messages and suggest these things to different friends.

watch a film – play a computer game – have a meal – listen to CD

REMEMBER

LOOK AT THESE WAYS OF OPENING AND CLOSING AN EMAIL OR MESSAGE.
HI – HELLO... – DEAR ... – SEE YOU SOON – BEST WISHES – LOVE FROM ... – BYE FOR NOW

D. PET candidates often forget to include some of the points in the instructions. Look at the question and three example candidate answers below. Use the checklist to decide if the candidates have written a good answer or not.

You have just moved to a new flat. Write an email to your English friend, Pierre. In your email you should:

- Say where your new flat is
- Describe what the flat is like
- Invite Pierre to visit you

From: Candidate A	From: Candidate B	From: Candidate C
Hi Pierre, I've just moved to a new beautiful flat near the countryside. I've got a bedroom at the front so I can see the street! I think I'll really enjoy living here.	Pierre, I've just moved to a new flat. My new flat is in town, I'll tell you what the flat is like. The flat is like a small terrace house, with lots of plants outside. I invite you to visit me.	Hello Pierre, I'm now living in a new flat in the town centre! It's lovely – my parents wanted to buy it to give us more space. It's got four bedrooms, a big and nice living room and a great yard. Would you like to come and visit? You'd really love it. Best wishes, Dom

Checklist: (tick if student has achieved the task)	Candidate A	Candidate B	Candidate C
Includes all three points			
Has an opening and closing paragraph, e.g. Dear Chris			
Uses student's own words			
Is about 35 – 45 words			

EXAM TIP

DON'T JUST COPY THE WORDS FROM THE QUESTION – YOU WON'T GET GOOD MARKS FOR THIS. TRY TO USE YOUR OWN WORDS, IF POSSIBLE.

E. Read these two writing part 2 questions. Underline the important information.

Your English – speaking friend has helped you study for your English exam.
Write an email to Irene. In your email, you should:

- Thank Irene
- Tell Irene about the exam
- Invite Irene to your house

You can't go to sports practice after school.
Write a note to your coach. In your note, you should:

- Apologize
- Explain why
- Suggest another time you could do this practice

LIVEWORKSHEETS

F. Work in pairs. Look at each writing part 2 question again and answer these questions.

A. What do you need to write? (a note, card, email, etc.)
B. Who are you writing to? Do you know their name?
C. Why are you writing?
D. What three points do you need to include?

G. Match these answers with the questions in exercises F.

Hi Irene,
Thanks ever so much for helping me with my English exam. The exam was quite easy and I think I've done well. Would you like to come to my house to have pizza at the weekend? I'll pay.
Love
Tim

Dear Mr Smith
I'm very sorry that I won't be able to go to football practice this afternoon because I have to go to the dentist. Why don't I train with the other team at lunchtime? I promise I'll be at football practice on Thursday.
Best wishes
Dereck

H. Work in pairs. Read the answers again and underline the expressions which are used to thank, invite, suggest, explain and apologize.

EXAM TASK

I. Work in pairs. Use this writing part 2 question to answer the questions in exercise "F" again.

You agreed to meet your English – speaking friend tomorrow, but now you can't go.
Write an email to Jake. In your email, you should:
- Apologize
- Explain why you can't meet
- Suggest meeting another day

Write 35 – 45 words.

J. Yesterday you went to see a film in your town. Your English friend Jacob wants to know all about the film.

Write an email to Jacob. In your email you should:
- Tell Jacob where you saw the film
- Describe something exciting that happened during the film
- Invite Jacob to go with you to the next film you see

EXAM TIP

1. UNDERLINE THE KEY WORDS IN THE BULLET POINTS.
2. REMEMBER TO OPEN AND CLOSE THE EMAIL CORRECTLY.

TELL: REMEMBER TO USE THE PAST TENSE FOR THIS POINT.
DESCRIBE: TRY TO USE SOME ADJECTIVES TO MAKE THE FILM SOUND EXCITING.
INVITE: WOULD YOU LIKE TO + VERB

K. Your English friend, Reuben, has invited you to a party this Friday night but you can't go.

Write an email to Reuben. In your email you should:
- Apologise to Reuben
- Explain why can't you go
- Suggest another day when you could meet

LIVEWORKSHEETS