



TEST UNIT #9-10

Name:

Date:

1. You are going to read an article about choosing a job. Five sentences have been removed from the article. Choose from the sentences A–F the one which fits each gap (1–5). There is one extra sentence which you do not need to use.

WORLD OF WORK IS JUST AROUND THE CORNER

Julian Harries looks at the good and the bad side of work.

Some people say work is a curse, and they would do anything to avoid doing it. Others say that they can't live without it – they live for their jobs. But these are extremes. In between, there are many different ways to approach getting a job without it being a problem in your life.

Sooner or later, nearly all of us will get a job. For young people starting out in the world of work, it can seem like a hostile environment – a bit like starting a new school, only worse. 1___. If you get good qualifications, you will be well equipped to deal with the challenges of your new situation. What frightens people about starting a new job is the unknown, and it really isn't a good idea to go into something completely unprepared.

Another way to prepare yourself is to get a part-time job while you're still studying. It really isn't important *what* you do – you don't need to enjoy it! 2___. You might argue that working in a fast-food restaurant is a waste of time because you want to be a doctor, not a chef or a waiter. But work experience is useful in itself. It teaches you about discipline and the routine of work. You learn how to get on with other people, and you might even make friendships that last a lifetime. At the very least, a job you hate teaches you what you *don't* want to do. And there's nothing like an awful job to motivate you into getting something better.

When it comes to getting a full-time, permanent position, you should think very carefully about it. You need to find out as much information as possible about the job before you decide. There are many things to consider. 3___. Would you be prepared to commute, and how far? Would you consider relocating – moving to a new area – in order to get a job? Some people enjoy going on business trips, but some people find it very tiring. Many companies expect their staff to work overtime, and this might not suit you. Think hard about applying for a job if you don't think you'd like the working conditions.

Problems to avoid once you start work include not taking on more than you can handle. Managers and supervisors are not sympathetic to employees who don't deliver their work on time. 4___. Losing your job in this way could make it very difficult for you to find work with another firm. Even if you can handle the job and you're doing very well, you still need to keep a close eye on the job market. Companies go out of business and make cutbacks all the time, and if yours does, you might be made redundant. Nobody offers a job for life any more – it's just not possible in today's economic climate. So you need to

keep your options open, maybe even train for a new career if you see signs that things are not going well.

But there is an enormous amount of satisfaction to be gained from doing a job you love. The ideal job gives you energy and fills you with enthusiasm for life. 5 Then, you go to work the next morning with a positive attitude. This is something worth aiming for, and something which we can all have if we take care over the job we choose. There's nothing worse than trying to make the best of a dull and uninspiring job, coming home tired and depressed, and then dreading getting up the next morning to do it all again.

- A It's the experience you get that matters.
- B These people are never happy with the salary they get.
- C If it happens often you could be fired.
- D You finish a day's work content and ready to relax.
- E That's why the best tool for anyone starting work is education.
- F For example, the job may be some distance from where you live.

2. Choose the correct word to complete each sentence.

- 1 Three hundred workers were _____ redundant when the factory closed.
A laid **B** taken **C** given **D** made
- 2 'That's the fourth time you've been late for work this week. You're _____!'
A fired **B** shot **C** gunned **D** burnt
- 3 Did they tell you the _____ of pay in the interview?
A unit **B** rate **C** value **D** grade
- 4 She wrote a best-selling novel a few years ago and now lives off the _____.
A wages **B** royalties **C** pension **D** commission
- 5 I'm only looking for a _____ job as I'm going back to university in the autumn.
A fundraising **B** full-time **C** permanent **D** temporary
- 6 Everyone should know something about first _____ in case of emergency.
A aid **B** assistance **C** help **D** medicine
- 7 The doctor _____ my temperature and said I had a slight fever.
A found **B** got **C** took **D** had
- 8 Mrs Singh took the _____ to the chemist and got the medicine she needed.
A prescription **B** receipt **C** recipe **D** formula
- 9 I think we should all do our _____ and help Mum with the housework.
A piece **B** section **C** portion **D** bit
- 10 The doctor walked down the _____ and spoke to all the patients in their beds.
A trail **B** appointment **C** ward **D** surgery

3. Write the word in brackets in the correct form to complete each sentence.

- 1 How many _____ (**APPLY**) were there for the job?
- 2 Harry's only a _____ (**TRAIN**) accountant at the moment; he won't qualify for another two years.
- 3 Being _____ (**EMPLOY**) was awful, and I was so relieved when I finally found a job.
- 4 My name's Corin and I'm Miss Watts' Personal _____ (**ASSIST**).
- 5 Could I speak to the _____ (**MANAGE**) Director, please?
- 6 Didn't you mind when the doctor gave you an _____ (**INJECT**)?
- 7 Chris is _____ (**ABLE**), but that doesn't stop him having a good time with his friends.
- 8 I was quite ill when I was young, but I made a full _____ (**RECOVER**).
- 9 Most people's level of _____ (**FIT**) isn't what it should be.
- 10 Many childhood _____ (**ILL**) have completely disappeared in Western countries.

4. Write the correct form of the verbs 'have', 'take', 'make' or 'do' to complete each sentence.

- 1 Shirley knew she wasn't going to enjoy working in a supermarket, but she decided to _____ the best of it.
- 2 The office was closed last Wednesday, as we were all _____ part in a charity fun-run.
- 3 I've got a huge amount of work to _____ this week.
- 4 The new advertising campaign is already _____ an effect on sales.
- 5 We couldn't all have a break at the same time, so we _____ it in turns.

5. Complete the second sentence so that it has a similar meaning to the first sentence, using the word given. Do not change the word given. You must use between two and five words, including the word given.

1 You'll only be sacked if you do something seriously wrong!

sack

You _____ unless you do something seriously wrong!

2 That man's grandfather started this business.

is

That _____ started this business.

3 You didn't call and that's why I didn't get tickets for the concert.

called

If you _____ got tickets for the concert.

4 Gordon climbed on the chair so that he could reach the biscuits.

order

Gordon climbed on the chair _____ the biscuits.