



Complete the sentences using **was** or **were** in the affirmative (✓) or negative (✗) form. Use contractions where possible.

1. The meeting _____ very productive yesterday. (✓)
2. The managers _____ not happy with the presentation. (✗)
3. The report _____ ready before the deadline. (✓)
4. All the documents _____ missing from the folder this morning. (✓)
5. The company party _____ last Friday, and it _____ lot of fun! (✓)(✓)
6. The financial data _____ accurate, so we had to correct it. (✓)
7. I _____ not in the office yesterday because I _____ on a business trip. (✗)(✓)
8. The clients _____ satisfied with the service, so they gave us positive feedback. (✓)



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 **LIVEWORKSHEETS**



Form questions using was or were based on the prompts given. Then, answer the questions in the affirmative or negative form.

1. _____ the meeting successful yesterday?

Yes, it _____ .

2. _____ the employees in the office last Friday?

Yes, they _____ .

3. _____ the presentation ready on time?

No, it _____ not.

4. _____ you at the conference last week?

No, I _____ not.

5. _____ the budget figures correct in the report?

Yes, they _____ .

6. _____ the team members prepared for the meeting?

Yes, they _____ .