

**Task 1. Match the headings (1-5) with the appropriate text (A-E).**

- 1. Active Listening and Feedback**
- 2. Confidence in Public Speaking**
- 3. Presentation Skills**
- 4. Technical Explanation**
- 5. Collaboration and Team Communication**

- A. \_\_\_\_\_ When communicating complex ideas, it's important to break them down into simpler parts. Using relatable analogies can help others understand intricate concepts. For example, comparing circuit design to a road system where electricity travels like cars can make it easier for non-technical audiences to grasp how electrical flow works.
- B. \_\_\_\_\_ Sharing work with colleagues, clients, or stakeholders requires clear and engaging delivery. A successful presentation includes organized content and visual aids that enhance understanding. Storytelling techniques can be effective in making key points memorable and ensuring the audience connects with the material.
- C. \_\_\_\_\_ Fully understanding team members' ideas and concerns involves giving undivided attention and confirming comprehension. This can be achieved by summarizing what others have said and providing constructive responses. Valuing input fosters collaboration and strengthens team dynamics.
- D. \_\_\_\_\_ Effective communication among team members is essential for the success of engineering projects. Regular sharing of ideas, updates, and input creates an environment conducive to teamwork. Utilizing collaboration tools can streamline communication and help address challenges as they arise.
- E. \_\_\_\_\_ Presenting ideas to various audiences is a common part of engineering work. You can feel more sure of yourself by preparing well and practicing. Positive body language and engaging with the audience through eye contact and questions can enhance the effectiveness of presentations.

**Task 2. Read the text and decide if the sentences are TRUE or FALSE.**

Hi! I'm Clara, a mechanical engineer with a passion for designing innovative solutions. My journey began in high school when I took a robotics class that ignited my interest in engineering. I pursued a degree in mechanical engineering and have since worked on several exciting projects, including developing energy-efficient machines. I love collaborating with teams to tackle challenges and create products that make a difference. I'm particularly interested in sustainable design and hope to work on projects that contribute to a greener future. I believe sharing my journey can encourage others to explore engineering as a career, and I'm always open to connecting with fellow aspiring engineers!

1. \_\_\_\_\_ Clara's interest in engineering was sparked by a robotics class in high school.
2. \_\_\_\_\_ Clara has worked on projects related to developing traditional machines.
3. \_\_\_\_\_ She enjoys collaborating with teams to tackle challenges.
4. \_\_\_\_\_ Clara is primarily interested in developing energy-inefficient machines.
5. \_\_\_\_\_ She hopes to work on projects that support sustainable design.
6. \_\_\_\_\_ Clara believes sharing her journey can discourage others from exploring engineering.
7. \_\_\_\_\_ Clara is open to connecting with fellow aspiring engineers.

**Task 3. Find synonyms in the text for the words provided:**

**Ahmed, Civil Engineer**

Hello, I'm Ahmed, a civil engineer specializing in infrastructure development. Growing up in a city where I witnessed the construction of bridges and roads, I became fascinated with how they connect communities. I decided to study civil engineering and now work on various projects, including highways and public transport systems. I'm passionate about creating safe and efficient structures that improve people's lives. By sharing my experiences and career goals, I aim to inspire young students to consider engineering. Networking has been invaluable in my journey, helping me find mentors who guided me through the early stages of my career.

**Advancement** \_\_\_\_\_

**Enthusiastic** \_\_\_\_\_

**Several** \_\_\_\_\_

**Intrigued** \_\_\_\_\_

**Enhance** \_\_\_\_\_

**Focusing** \_\_\_\_\_

**Essential** \_\_\_\_\_

**Initiatives** \_\_\_\_\_

**Task 4. Watch the video. Read the following list of tips. Select the ones that were given in the interview by marking them as "Given." For the tips that were not given in the interview, mark them as "Not Given."**

1. \_\_\_\_\_ Tailor your message to the audience's level of understanding.
2. \_\_\_\_\_ Speak using complex language to show expertise.
3. \_\_\_\_\_ View every conversation as a marketing opportunity.
4. \_\_\_\_\_ Limit interactions with clients to avoid speaking.
5. \_\_\_\_\_ Be conscious of your body language and presence in public.
6. \_\_\_\_\_ Avoid public speaking to reduce anxiety.
7. \_\_\_\_\_ Seek out opportunities to speak in front of groups.
8. \_\_\_\_\_ Prepare thoroughly before every speaking opportunity.
9. \_\_\_\_\_ Focus on technical details to impress your audience.
10. \_\_\_\_\_ Use informal language to connect with everyone.
11. \_\_\_\_\_ Practice public speaking only in formal settings.