

Subunit 2.1 Introduction to Human Resource Management

Bell work: Review key terms

Day 2

*Instructions: Match each term or concept to its definition*

No.	Key term	Definition
1	Full-time work	Organizations hire independent contractors or workers for short term commitments like a single project.
2	Permanent contracts	Two or more employees decide to share a job to free up more time for other activities.
3	Part-time work	When someone who is self-employed works for several different employers at the same time.
4	Temporary Work	Employee gives up a senior position or highly paid employment to change career into another lower-paid field or area of interest
5	Freelance	When employees work the maximum hours per week accepted by law (for example, working 35 hours a week in Europe).
6	Teleworking	Set number of hours of an employee's own choosing.
7	Flexitime Work	Fixed-term contract usually of a temporary nature
8	Gig economy	Taking place from home or a telecommunication center.
9	Job share	An employee who has been hired for a position without a predetermined time limit
10	Downshifting	When employees work less than the full-time weekly maximum hours.