

## Writing – Getting Things Done – Skill Building

*Drag and drop the phrases/ words in the correct places in the note.*

will not be in class

March break.

she will be out of town

Thank you.

would like to let you know

Marie Bell

March 11<sup>th</sup>

Mr. Papinou

March 9, 2021

Dear \_\_\_\_\_,

I \_\_\_\_\_ that my daughter Sarah Bell \_\_\_\_\_

on \_\_\_\_\_ and 12<sup>th</sup> because \_\_\_\_\_ with her hockey

team. She will be back in class after the \_\_\_\_\_

\_\_\_\_\_  
Marie Bell