

## **HOMEWORK 1 – PART 4**

### **4.1**

M: Hello, Ms. Watson. This is Mark Powell from the Regal Hotel in Vancouver. I am ..... You booked ..... from July 6 to July 10. I wonder if there are any changes. If ....., please call us at ..... We are also .....if you book it online by June 30. You ..... Thank you.

### **4.2**

W: Your attention, please. This is the final boarding call for KLN Air flight K113 to Los Angeles. .... The final checks ....., and the door of the aircraft ..... I repeat. This is the final boarding call for KLN Air flight K113. Thank you.

### **4.3**

W Hi. This is Ann Lopez. I ..... This morning, I received it, but, disappointingly, it was a yellow backpack. I ..... even though ....., but ..... I'm going to mail it tomorrow, but the problem is that ..... because ..... I wonder ..... Please call me back with an answer as soon as possible.

### **4.4**

M Hello. This is Bailey Kim from GT Electronics. I faxed a form ..... the other day. But .....to 10 since the Human Resources Department ..... It would also be great if you could deliver everything a little earlier. ...., so it will be too crowded in the office. Please ..... Thank you.

#### 4.5

W Ladies and gentlemen, welcome to the Shakespeare Theater for the play The Course of Love. ...., and there will be an intermission. During the intermission, refreshments can be purchased in the lobby. All the lights will be ....., so please remain seated. After the show, the director and leading characters ..... on the stage to share their ideas about the play. Thank you and .....

#### 4.6

M Good morning, passengers. Welcome on board First Express Bus. My name is John Nixon, and ..... to Hampton today. The trip normally takes ..... However, ..... that there is ..... congestion on Highway 5R due to road construction. Therefore, it will ..... to get to our destination. Thank you for your attention and enjoy the ride.

### HOMEWORK 3 – PART 3

#### 32-34

M Hi, Maria. Were you ..... on the wedding cakes yet?

W Yes, I've started on the Anderson order. .... it would be.

M Yes, ..... and they do take a little more time, but it'll be worth it.

W Right. We ..... by offering wedding cakes. Take a look-is the color of this frosting OK?

M Actually, the order called for a dark pink. This is a little too pale. Let me get some more food coloring from the supply closet.

### 35-37

M Hi, Joanne. .... When did you start doing that?

W Last week. The town just ..... on Felton Road, so now I can ride here.

M That's great. I heard the town government ..... on some other roads too.

W It's really convenient. My commute to work ....., and now it's only 25 minutes.

M Wow. You know, I'm a member of a local bike-riding club that takes tours on the weekends. You should join. It's a great group.

### 38-40

M Hello, Ms. Wilson? This is Oliver Lewis calling from Kardack Engineering.  
.....  
and would like to interview you.

W Oh, I'm happy to hear that.

M Good. I'll transfer you to my administrative assistant.  
.....

W Great.

M Hello, Ms. Wilson. This is Mr. Lewis' assistant, Martin. I'm wondering if Wednesday at nine A.M. works for you.

W Yes, that's perfect. Now, I've never been to your office complex before.

.....

M I'll e-mail those to you.

#### 41-43

M Good morning, you've reached Taylor Dental. How can I help you?

W Hi. This is Susan Walker, one of Dr. Taylor's patients.  
..... for a teeth cleaning this Friday. Will that be possible?

M Unfortunately, ..... But if someone cancels and an appointment opens up, I could contact you.

W Sure, thanks.

M I should let you know, in case you do get an appointment, that  
....., so you can't park there.

W Oh no-I don't know of any other parking areas nearby.

M Well, the Number 10 bus stops right outside our building.

#### 44-46

M Hi. Welcome to Chesterton Bank. How can I help you?

W Well, .....



M Of course. ....? That way, your paycheck ..... into your account, and you don't have to come into the branch to do the transaction.

W That sounds great, actually.

M ..... I'll go prepare that now so you can sign up today.

#### 47-49

W Good morning, Hakim. The prototype for our new refrigerator ..... to our appliance distributors from Malaysia today.

M Oh, ..... the meeting about the refrigerator. Their flight was ....., and their plane ..... until this evening.

W So I guess they'll be ....., then. Should I arrange for a car service to pick them up in the morning?

M Yes, thanks. Around nine o'clock would be good.

W OK. I'll do that right now.

#### 50-52

W Hello, welcome to the Chemistry Research Conference. Here's your name badge and welcome packet. It includes ..... of conference events.

M Thank you! ..... if there'll be a question-and-answer session after each presentation? .....

W Yes, ..... for that. Oh and before you go in, ..... from the next table-we have two different colors this year.

**53-55**

M Hi, this is Takumi from Color Printing Solutions. I e-mailed you the mock-up of your company's flyer this morning. ....?

W Oh hi, Takumi. .... We actually have a new company logo.

M OK, no problem. Can you send it to me before lunch? That way ..... by the end of today as promised.

W Sure! ..... you have on file for our account.