UNIT B

Revision

4 Success

VOCABULARY

Choose the correct prefix to complete each word in bold.

1 We finished building our new *multi- /ultra-* **modern** offices earlier this year.

2 The sales team *out /under* **performed** last year. We simply have to sell more, or we're going to have serious problems.

3 The government is going to *ex /de* **regulate** the industry next year.

4 We *over/mis* **spent** by about €100,000 last quarter, so we need to save money this quarter.

5 Hiram and I *re- /co-* **taught** a training session last month. He talked about sales, and I talked about marketing.

6 We're going to *re /de* **name** the product so it's more appealing to the new market.

7 I *mis /co-* **judged** Leon. I thought he was doing a terrible job, but this has been our most successful year.

8 With its fine workmanship and expensive materials, this range of furniture *under /out* **classes** the competition.

9 The *ex- /over* **director** predicted the company would fail when he left, but it didn't.

10 We have a truly *ultra /multi* **national** company, with staff from over 50 different countries.

SKILLS

Complete the conversation below with the correct form of the words in the box.

ask	be	deliver	give	have	increase	leave	lower	make	plan	repeat	say

Anton We'd like to place an order for 100,000.

Lo Chi If you .....[1] your order, we'll .....[2] you a bigger discount.

Anton By 12 April?

Lo Chi Sorry, could you .....[3] that?

Anton With a bigger order – more than 100,000 – can you make the delivery date of 12 April?

Lo Chi We can .....[4] by that date, providing we .....[5] the order today.

Anton I'm not sure.

Lo Chi If we .....[6] the price, would you be able to increase your order to 150,000?

Anton Are you .....[7] you have that quantity in stock?

Lo Chi Well, no, not today.

Anton So what you're saying .....[8] you can have 150,000 ready for 12 April, but you don't have stock today?

Lo Chi Yes, that's right.

Anton I want to .....[9] a question. How are you .....[10] to produce and deliver 150,000 in time for 12 April? The shipping will take at least three days.

Lo Chi Yes, I hadn't thought of that.

Anton I'd like to .....[11] a suggestion. I think we should .....[12] the question of quantity and come back to it later.

Scanned for Agus Suwanto

LIVEWORKSHEETS