I. Choose the correct alternative to form a conversation.



A: _____, but can I have a word?

B: Of course! What's the issue?

A: Well, the printer keeps jamming, and it's affecting our work. Do you think you could take a look?

B: Certainly! _____ ASAP. How long has it been like this?

A: The problem has been going on for weeks, and _____ with it. It's causing delays, and we're falling behind on deadlines.

B: I understand. I'll prioritize it. _____ the inconvenience.

A: Appreciate it. Also, the coffee machine is acting up.

B: Noted. I'll check that too. Thanks _____ me know.

A: Last thing: the AC isn't cooling properly.

B: Understood. I'll address it promptly. Apologies once more.

A: Thanks a lot for _____.

LIVEWORKSHEETS