PROGRESSIVE PRACTICE: Go for the TOEIC® Test

Directions: Each sentence is missing a word or phrase. Four possible answer options are shown. Choose the best answer option and mark the corresponding letter on your answer sheet.

1. The director is meeting with investors, as the company would like to _____ operations.
   (A) expend
   (B) expand
   (C) expanse
   (D) expense

2. Ms. Brown is a gifted speaker, and everybody _____ listening to her talks.
   (A) are enjoying
   (B) have enjoyed
   (C) enjoys
   (D) enjoy

3. The contractor will start the work as soon as we _____ the necessary forms.
   (A) will sign
   (B) signing
   (C) signed
   (D) sign

4. _____ more than the amount that is budgeted for this project.
   (A) Don't spend
   (B) Not spend
   (C) Doesn't spend
   (D) Won't spend

5. It is _____ to see sales drop somewhat at this time of year.
   (A) type
   (B) typify
   (C) typical
   (D) typically

6. We don't expect a large number of people to show _____ for the afternoon meeting.
   (A) up
   (B) in
   (C) out
   (D) off

7. It is very important to sign the application form _____ you submit it to the Human Resources Office.
   (A) after
   (B) before
   (C) as soon as
   (D) until

8. Ms. Jackson is interested in reading the marketing report and asked us to send _____ a copy.
   (A) she
   (B) herself
   (C) hers
   (D) her

9. All the employees working in this department _____ a formal evaluation at the end of the year.
   (A) has received
   (B) is receiving
   (C) receives
   (D) receive

10. Our office is conveniently located directly across the street _____ the subway station.
    (A) from
    (B) of
    (C) to
    (D) on

11. We have to pay taxes when we _____ parts from overseas to use in manufacturing our products.
    (A) report
    (B) import
    (C) deport
    (D) export

12. There aren't _____ chairs for the meeting, so we will have to get some from the other room.
    (A) much
    (B) number
    (C) enough
    (D) quantity

LIVEWORKSHEETS

13. You really should _____ a lawyer before you sign any of those documents.
    (A) consult
    (B) to consult
    (C) consulting
    (D) consultation

14. We _____ interview most of the job applicants next week.
    (A) are going to
    (B) going to
    (C) are
    (D) to

15. We will probably have to ask for an _____ because it looks like we won't be able to meet the deadline.
    (A) extent
    (B) extend
    (C) extensive
    (D) extension

16. _____ we made our travel plans at the last minute, we were still able to get a good deal on the tickets.
    (A) Since
    (B) Despite
    (C) Although
    (D) Because

17. This printer cost much less than our other printers, but it works just _____.
    (A) well
    (B) good
    (C) as well
    (D) as good

18. We are considering _____ several temporary employees to help us with the extra workload.
    (A) hire
    (B) hiring
    (C) to hire
    (D) might hire

19. Shirley is one of our most _____ staff members; we can count on her for just about anything.
    (A) reluctant
    (B) relieved
    (C) relocated
    (D) reliable

20. If it _____ next weekend, we will have to cancel our plans for going to the beach.
    (A) rains
    (B) raining
    (C) will rain
    (D) has rained

LIVEWORKSHEETS