

- 1 Choose the correct sentence in each of the following. Write the letter "A" or "B" next to the appropriate box.

1. 2. 3. 4. 5.

- 2 Complete the following sentences with either *to* + infinitive or verb + *...ing*. Choose from the verbs in the box on your worksheet.

1.
2.
3.
4.

5.
6.
7.
8.

- 3 Complete the memo using the words in brackets on your worksheet.

a.
b.
c.
d.
e.
f.

g.
h.
i.
j.
k.
l.