

Application for Employment, Part 2

Sentences

Fill in the blanks with the correct word or expression from the list on the right.

1. His previous employer gave him a very good _____ because he was an excellent worker.
2. You don't need experience for that job. The company will _____ you.
3. The restaurants will _____ many waiters when the tourist season is over.
4. When you write your _____, you should include your education, skills, and work experience.
5. Mario wants to quit his job. He doesn't like working the night _____.
6. When Joe applied at the store, the manager told him there were no jobs _____.
7. Knowing a second language is an _____ if you work in a hotel.
8. Besides a good salary, the company offers many _____ such as medical insurance, a pension plan, and a three-week paid holiday.
9. He works at a fast-food restaurant. His hourly _____ is eight dollars.
10. He won't get the job. He doesn't have the necessary _____.
11. A _____ is an organization of workers.
12. It is _____ to have a car if you are a travelling salesperson.
13. John earns \$10.00 an hour, but his boss promised to give him a _____ in a few months. He'll probably be making \$11.50 an hour then.
14. Most workers _____ by the age of 65.
15. You should apply to ABC Co. right away. I hear they are planning to _____ 20 new employees.
16. The boss is going to _____ John because he is always late.

Word Lists

- hire
- fire
- lay off
- available
- reference
- resume
- retire
- asset
- essential
- train
- shift
- wage
- benefits
- union
- qualifications
- raise