

Teamwork Skills

How is teamwork?

Teamwork is the _____ done by a _____ of _____, where everyone has a _____ goal. Everyone has to take part actively in the _____ of a common goal, putting the team's goal ahead of our _____ interests.

work	achievement	group
people	common	personal

Type T (true) or F (false) on the following expressions:

The collaborative development of the teamwork is supported by an organizational structure.	
Teamwork develops only the communication skills.	
Teamwork is essential to understand new problems, new products and modern systems.	
Teamwork is useful only in schools.	
During teamwork the leader has to be always the same person.	
Teamwork allows us to solve problems that would be very difficult for a single person to do it.	
Different points of view are not important for teamwork.	
All members of a team must agree to establish team rules.	
It's good to have an organizational structure.	
Developing a sense of unity is not necessary in teamwork.	
All members of the team should agree to respect and follow the rules they have set.	
In a team, there do not have to be rules or codes of conduct.	
Teamwork develops social, communication and self-management skills.	
Teamwork generates better productivity and learning opportunities.	
In a team, all team members should know about the whole work.	

Choose the skill type you must develop for a successful teamwork:

Social skill / Communication skill / Self-management skill / Technological Skills

Tolerance	
Empathy	
Task management	
Planning	
Manage technological resources	
Positive relationships	
Exchange information	
Work collaboratively online	
Positive approach to express a team problem or situation.	
Solve problems	
Organization	
Using digital tools	
Leadership	
Read and write, listen and speak.	
Time management	
Support team members	
Manage different devices	
Responsibility	

Choose the words to complete the idea:

When the teamwork is well _____ and _____, it positively influences over each student through fellowship, _____, offering support to one _____, and achieving significant _____ that benefit impact all of the _____.

another	structured	led
students	goals	knowledge