LISTENING PRACTICE 12

Name: .....

TASK 1

Listen and choose the best answer.

53. What are they discussing?
   (A) A problem employee
   (B) A problem account
   (C) An excellent employee
   (D) An upcoming meeting

54. What has Evans done?
   (A) Caused problems with the Price account
   (B) Improved relations with Price
   (C) Bumped into Price
   (D) Upset the woman

55. What action would the man like to take?
   (A) Fire Evans
   (B) Give Evans a bonus or a raise
   (C) Drop the Price account
   (D) Ask for a promotion

56. What is the woman doing?
   (A) Giving advice about managing time
   (B) Criticizing a poor job
   (C) Recommending greater speed and efficiency
   (D) Reporting mistakes

57. How can the man improve his work?
   (A) By asking for advice
   (B) By taking his time and not hurrying
   (C) By using a dictionary
   (D) By typing everything

58. Why did the man make mistakes?
   (A) Because he is careless
   (B) Because of a lack of communication
   (C) Because of stress
   (D) Because he wanted to see if the woman would notice

59. What has the man done?
   (A) He has won a promotion.
   (B) He has quit his job.
   (C) He has bought a new car.
   (D) He has given up smoking.

60. Why is the woman surprised?
   (A) The man cannot drive.
   (B) The man remembered her birthday.
   (C) She thought the man liked his job.
   (D) She has just been given a bonus.

61. Where is the man going?
   (A) To a new job in New York
   (B) To a smaller city
   (C) To the doctor's
   (D) To a conference

62. Which of the following is most likely to be the man's job?
   (A) Waiter
   (B) Receptionist
   (C) Salesman
   (D) Architect

63. What must the woman do to buy equipment here?
   (A) Take home a copy machine
   (B) Decide whether she wants to stay for 30 days
   (C) Give her name, address, and telephone number
   (D) Give her credit card number

64. What can the woman do if she doesn't like the machine?
   (A) Return it
   (B) Get a replacement
   (C) Get a refund
   (D) Ask for an explanation of the company's return policy

LIVEWORKSHEETS

TASK 2

Complete the notes below with ONLY ONE WORD OR A NUMBER for each answer.

Course options

- Engineering: need high grade in (1) _____
- Economics and business studies: need high level of (2) _____
- Business studies course: three days of (3) _____ and two days in a company
- Course organizer has contacts with local (4) _____
- Speak to Professor (5) _____ in Room (6) _____
- Business school talks by guest speakers: ring (7) _____ to book
- Final decision by end of (8) _____

LIVEWORKSHEETS