

12.3 Vocabulary development

Vocabulary phrases with *in*

1 Replace the words in *italics* with a phrase with *in* and a word in the box.

charge common construction detail hurry mess
middle suit time trouble



- 1 You have to be very strong to work *as a builder*.
in construction
- 2 My girlfriend and I get on so well because we have a lot *of the same interests*. _____
- 3 If you're late again, you'll be *asked to speak to the manager*. _____
- 4 Her brother is the man over there *wearing matching jacket and trousers*. _____
- 5 She's Head of Human Resources so she's *the person who controls* recruiting new staff. _____
- 6 I'm going to the bus stop because the bus leaves *five minutes from now*. _____
- 7 They're *driving very quickly* because they have to go to the airport. _____
- 8 I'm not surprised you can't find anything. Your room is *untidy* again. _____
- 9 He completely forgot what he was going to say *during his speech*. _____
- 10 First you need to make a plan, and then you can write it *with all the facts*. _____

Vocabulary review

2 Complete the table with the words in the box.

administrator court engineering hospital judge law
office sales scientist

Jobs	Professions	Workplaces
accountant	administration	building site
1 <u>administrator</u>	construction	7 _____
builder	4 _____	factory
journalist	health care	8 _____
2 _____	information technology (IT)	laboratory
nurse	5 _____	9 _____
personal assistant	medical research	
3 _____	politics	
software developer	6 _____	

3 Complete the words with the missing vowels.

Verbs	Nouns
advise / entertain	1 clients
answer / deal with	2 _n <u>qu_r_s</u>
answer / talk on	3 th_ ph_n_
attend / organize	4 m_ t_ngs
employ / recruit / train	5 st_ff
give / write	6 pr_s_nt_t_n_s
manage / work in	a 7 t_m

4 Complete the missing vowels in the prepositional phrases with *in*.

fixed phrases

in a mess, ¹in detail, in trouble, ²_n c_mm_n,
in charge of, in a hurry

talking about position or time

³_n t_n m_n_t_s, in the distance, ⁴_n th_ m_ddl_,
in five years' time, in front of

talking about a profession

⁵_n n_rs_ng, in education, ⁶_n s_l_s

wearing something

⁷_n _ s_t, dressed in black, ⁸_n sh_rts

12.4 Speaking and writing

Writing a curriculum vitae (CV)

1 Match headings 1–8 to information a–h.

1 Nationality	a Drama and Yoga
2 Date of birth	b Bachelor of Science in Computer Science
3 Email address	c Business intelligence. Fluent in English and Spanish.
4 Education and qualifications	d 11 May 1987
5 Work experience	e Portuguese
6 Skills	f Josie@pmail.pt
7 Interests	g Paola da Santos, Compufield Lisbon
8 Referee	h 2008–present: Software developer, Compufield Lisbon.

2 Complete the extract from a CV.

Work experience

Technical Director, MH Communications

- ¹managed a team of eight employees
- gave ²tr_____ in programming to new staff
- ³dev_____ a customer service plan
- ⁴att_____ courses about new models regularly
- prepared schedules and ⁵pr_____ weekly reports
- ⁶ass_____ the management in visiting clients

Skills

- ⁷fl_____ in English, ⁸b_____ French,
- good ⁹kn_____ of most recent equipment

Referees

- on ¹⁰re_____

Speaking answering questions in a job interview

3a Complete the interview with the phrases in the box.

I can I'd really like to get into I find it hard to I'm currently working for I'm good at I've got a university degree in I've worked as a



A Robert, what qualifications have you got for this job?

B Well, ¹I've got a university degree in Sports Management.

A Oh good, and how much experience have you got?

B ²_____ sports centre manager for three years and ³_____ Pinto Sports near Madrid.

A Right. So why do you want to work for this company?

B I'm enjoying my job right now, but ⁴_____ community sports.

A Sure. And what are your strengths and weaknesses?

B Strengths? Well, ⁵_____ dealing with the public, and ⁶_____ work well in a team. As for weaknesses, ⁷_____ switch off at the end of the day. But I'm working on that.

b 12.3 Listen and check.

I can ...

understand and use phrases with *in*.

write a CV.

take part in a job interview.

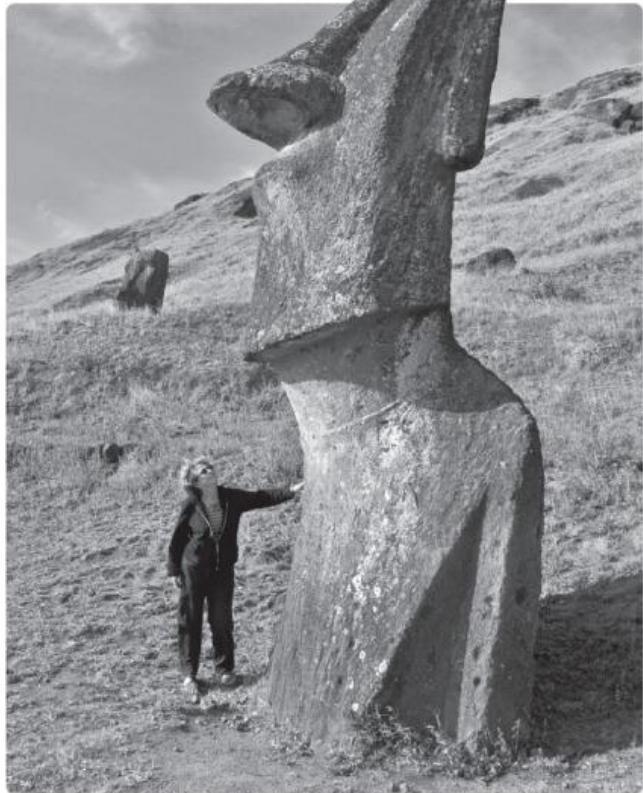
Very well Quite well More practice

12.5 Listening for pleasure

Easter Island statues

- 1 Look at the photo of a statue. Match the two halves of the sentences.
 - 1 The statue a are found on Easter Island.
 - 2 Moais b is in the South Pacific.
 - 3 Easter Island c is called a moai.
- 2 **12.4** Listen to a radio documentary about Easter Island and the Rapa Nui people.
- 3 **12.4** Listen again. Choose the correct options to complete the summary.

There are **1** 787 / **887** moai on Easter Island. When the Rapa Nui arrived, there were a lot of **2** statues / trees on the island. At first life was **3** easy / difficult for the Rapa Nui, but everything changed when they started to **4** make statues / build houses. They needed wood for **5** construction / transport, but in the end, they used too much of it. The Rapa Nui people disappeared because they used all of the **6** stone / trees on Easter Island.



- 4 Think about the story of the Rapa Nui again. Did you find the story surprising. Why/Why not?

