

Complete this presentation with *it, this* or *that*. Sometimes more than one answer is possible.

We can't say exactly what will happen next year. _____ would make our jobs much less interesting, anyway! But there are some predictions we can make fairly confidently. _____ is why I've called the meeting today. _____ will have three parts. Firstly, we'll carry out a review of our performance last year. _____ will help us identify the current trends in the market, and our strengths and weaknesses. Next will be a 'blue skies' session. _____ will involve us splitting into groups of six.

Look back at your answers and decide what they refer to. Choose the correct options (a or b)

1. **a** next year
 b not being able to say exactly what will happen next year
2. **a** the fact that there are some predictions
 b the fact that we can be fairly confident
3. **a** the meeting
 b today
4. **a** our performance
 b the review
5. **a** the session
 b splitting into groups of six



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