Complete this presentation with *it, this* or *that*. Sometimes more than one answer is possible.

We can't say exactly what will happen next year. _____ would make our jobs much less interesting, anyway! But there are some predictions we can make fairly confidently. _____ is why I've called the meeting today. _____ will have three parts. Firstly, we'll carry out a review of our performance last year. ____ will help us identify the current trends in the market, and our strengths and weaknesses. Next will be a 'blue skies' session. ____ will involve us splitting into groups of six.

Look back at your answers and decide what they refer to. Choose the correct options (a or b)

- 1. a next year
 - **b** not being able to say exactly what will happen next year
- 2. a the fact that there are some predictions
 - **b** the fact that we can be fairly confident
- 3. a the meeting
 - **b** today
- 4. a our performance
 - **b** the review
- 5. a the session
 - **b** splitting into groups of six

