

You have to answer your classmate's questions with this information.

## **Role card 1A**

You are a Human Resources Manager for a company that produces new technology for the computer industry. Read about these three jobs that are available at your company. Then answer your partner's questions.

### **Trainer**

The successful candidate will be responsible for training new staff in company practices, giving workshops and writing a training program. He/She will be decisive, a good communicator and a good leader.

### **Inventor**

We are looking for an inventor, who will work as part of a team to create new technology for the computer industry, and help develop existing technology. The ideal person must be able to think outside the box and hard-working.

### **Sales representative**

We need someone to work in our sales team, finding new customers and selling new technology to our existing customers. He/She must be competitive, a real risk-taker and ambitious.

Now It's your turn to ask questions and fill in the following with the information provided by your classmate.

### **Role card 1B**

You are interested in working for a company which produces new technology for the computer industry. You know that these three jobs are available, and you want to find out more information. Ask your partner – the Human Resources Manager – questions to get the missing information. Then decide which job you will apply for.

#### **Trainer**

Main duties:

Personal qualities needed:

#### **Inventor**

Main duties:

Personal qualities needed:

#### **Sales representative**

Main duties:

Personal qualities needed: