

Essay Prompt

Many people are now working from home every day instead of travelling to offices. What are the advantages and disadvantages of this for workers and employers?



Essay Planning

Advantages	Disadvantages

Stage 2 - The introduction (Try to write 40 words)

Remember 2-3 general sentences about technology (paraphrase some information from the prompt). The last sentence should be a **thesis statement** describing what you are going to write about.

Stage 4 - The conclusion (Try to write 40 words)

This should be 2-3 sentences recapping what you wrote about, you can rephrase your topic sentence. Then in the next sentence give your view or a recommendation for the future.

Well done!



Exercise 2

Just a few more questions

- How many words did you write? _____
- Did you write a thesis statement in your introduction? _____
- Did you have a topic sentence for the body paragraphs? _____
- Now read over your essay and correct any spelling or grammar mistakes.



Essay Building

I have written a response to the following writing prompt. However, the sentences have been mixed up. **Reorder** them so that it reads correctly.

Many people are now working from home every day instead of travelling to offices. What are the advantages and disadvantages of working from home?

The introduction

Although this has some major benefits, there are also some drawbacks. _____

In this essay, I will outline the advantages and disadvantages of working from home. _____

Nowadays, instead of traveling to work, a greater number of people are working from home, using their computer or some other device connected to the internet. _____

Body paragraph 1

By not sitting in a car in traffic, they can not only save time, but avoid stress, and this should make them be able to work more effectively. _____

One of the main advantages is that people do not have to spend a large amount of time each day going to work and then back home. _____

At home, they have an amount of work they have to do and a deadline, and it is up to them to decide when and how they complete it. _____

In other words, people in an office often have to make it look like they are working when really, they are just wasting time. _____

Moreover, working from home can mean that people have more control over their lives. _____

For many people, this can take an hour or more each way and is a major cause of stress. _____

Body paragraph 2

Not having co-workers to chat with and help you out if you have a problem that cannot be fixed online is a serious disadvantage. _____

Lastly, while working in an office can create a team atmosphere that is better for productivity and the success of the company. _____

Nevertheless, working from home can be lonely. _____

Furthermore, even if you can contact someone via email, it is often better to solve problems face-to-face. _____

Conclusion

However, there are some things that are better done with other people around. _____

Overall, it seems that working from home can make a worker's life easier and give them more control. _____