

4 TALKING ON THE PHONE

Put the conversation in the right order.

- 1 A Hello.
- ___ A Hi Gloria. Listen, now isn't a good time.
I'm in a meeting. Can I call you later?
- ___ A Yes, it is. Who's that?
- ___ A OK. Speak later. Bye.
- ___ B This is Gloria Webster, from the New York office.
- ___ B Yes, no problem. Call me on this number this afternoon.
- ___ B Hello, is that Dave Freeman?

5 USEFUL PHRASES

Complete the conversations with a phrase from the list.

~~Call me on Monday at work~~ Is that
It's my dad's birthday This is for you
What's the date today

- 1 A We need to talk about our trip to Berlin.
B OK. Call me on Monday at work.
- 2 A _____?
B I think it's the 10th.
- 3 A _____ our new teacher?
B Yes. Her name's Mrs Mack.
- 4 A Is it the 5th today?
B No, it's the 6th. _____.
- 5 A _____. Happy Birthday!
B Thank you.