

4 TALKING ON THE PHONE

Put the conversation in the right order.

- 1 A Hello.
- 2 A Hi Gloria. Listen, now isn't a good time.
I'm in a meeting. Can I call you later?
- 3 A Yes, it is. Who's that?
- 4 A OK. Speak later. Bye.
- 5 B This is Gloria Webster, from the New York office.
- 6 B Yes, no problem. Call me on this number this afternoon.
- 7 B Hello, is that Dave Freeman?

5 USEFUL PHRASES

Complete the conversations with a phrase from the list.

~~Call me on Monday at work~~ Is that
~~It's my dad's birthday~~ This is for you
~~What's the date today~~

- 1 A We need to talk about our trip to Berlin.
B OK. Call me on Monday at work.

- 2 A _____?
B I think it's the 10th.

- 3 A _____ our new teacher?
B Yes. Her name's Mrs Mack.

- 4 A Is it the 5th today?
B No, it's the 6th. _____.

- 5 A _____ . Happy Birthday!
B Thank you.