

PART 2: QUESTION-RESPONSE

11. How about ordering the supplies after lunch?
(A) Sounds like a good idea.
(B) Supplies are in the back room.
(C) No, on the Internet.
12. Where can I pick up a conference brochure?
(A) Look by the front desk.
(B) Tomorrow.
(C) The conference is on the third floor.
13. Why are you staying here so late every evening?
(A) I have a presentation next week.
(B) Yes, she's at work today.
(C) I won't be late again.
14. Hello, I need to cancel my flight to Paris for next month.
(A) The flight has been booked.
(B) You'll have to transfer in Paris.
(C) What is your name?
15. When do you leave for Chicago?
(A) On Saturday morning.
(B) He left today.
(C) New York is nicer.
16. Would you like milk or cream with your coffee?
(A) Help yourself.
(B) I like it black.
(C) Yes, he does.

17. What's the weather supposed to be like tomorrow?
(A) It should be sunny.
(B) It's supposed to start tomorrow.
(C) I don't know whether I like it or not.
18. Would you like to look at this jacket instead?
(A) Do you have it in a larger size?
(B) Yes, it has.
(C) I already know Jack.
19. Why does Esther want to work on the day shift tomorrow?
(A) She's taking a day off tomorrow.
(B) No, she isn't able to make it.
(C) She has a dentist's appointment at 6.
20. Could you please turn the heater down?
(A) Sorry, I didn't realize it was so loud.
(B) Sure, I'll turn it down.
(C) It's cold outside.
21. How did you get the report completed so early?
(A) I'll be finished by tomorrow.
(B) He reports to the director.
(C) John helped me with it.
22. Isn't there a newer edition of this technical manual?
(A) There's only one editor.
(B) That's the only reference available.
(C) We have to do it by hand.

23. Who will handle the arrangements for Kate's retirement party?
(A) Davis Catering will.
(B) At six o'clock next Friday.
(C) It's at Jack's Steakhouse.
24. Doesn't the research proposal have to be turned in soon?
(A) No, the due dates been postponed.
(B) Yes, please propose it.
(C) Yes. you can turn them.
25. Do you know why Mr. Fenymen wants to have a conference?
(A) Everything's going fine.
(B) To discuss the new schedule.
(C) You should submit the agenda by tomorrow.
26. I can take the packages to the post office.
(A) Deliveries arrive by noon.
(B) I already finished packing.
(C) That would really help me out.
27. Are the new computers we purchased fast enough for the software?
(A) Yes, they're working fine.
(B) No, I don't think we purchased them.
(C) I think they're too soft.
28. Would you like to see a movie after work?
(A) I've already seen that movie.
(B) Yes, how about that new comedy?
(C) Yes. the other day.

29. When was the birthday cake for Paul delivered?
(A) I picked it up on my way to the office.
(B) It's September 9.
(C) No, he forgot to order it.
30. If the meeting ends after 4, then I think you should call it a day.
(A) I'll call him then.
(B) They'll arrive here before 4 o'clock.
(C) Sounds good to me.
31. How do I get in touch with tech support?
(A) Call 646.
(B) My computer's not working.
(C) It's not supported.
32. Do you know who's taking over for Bill after he retires?
(A) They haven't chosen anyone yet.
(B) For thirty years.
(C) The company is being taken over.
33. Where is a good restaurant for Chinese food?
(A) I really like Chinese food.
(B) The portions are really large.
(C) Chao Cuisine by the park.
34. Would you mind staying on hold or do you want to call back?
(A) No, you should hold it.
(B) I'll wait.
(C) I think it's in the back.

35. We just had Peter Pizza for lunch the other day, didn't we?
(A) No, I haven't had lunch.
(B) Actually, it was a week ago.
(C) We ran out of it the other day.
36. I don't know how to run the copy machine.
(A) I didn't know you exercised.
(B) Let me give you a hand.
(C) No. I don't.
37. Is there a better way to calculate the figures?
(A) Run them through the program.
(B) I'm not very good at math.
(C) I don't have the figures.
38. Don't you find the meetings really dull?
(A) No, I couldn't find them.
(B) Actually, I think they're interesting.
(C) I could use some more coffee.
39. John needs to e-mail his order to purchasing, doesn't he?
(A) Only for orders over 500 dollars.
(B) I didn't order anything.
(C) You can purchase it on the Internet.
40. What should we do for Mr. Harris after he gets promoted to director?
(A) We'll need to promote that.
(B) Mary and Kate are taking care of it.
(C) I don't know if Mr. Harris is in.