

## ► FIRST DAY IN THE OFFICE



### 3.30 Watch or listen and answer the questions.

- 1 What's Karen's job?
- 2 Where in Europe does Jenny have family?
- 3 Where does she live in New York?
- 4 Does Karen have family in New York?
- 5 What does Daniel offer Jenny to drink?
- 6 What time is his next meeting?

**LIVEWORKSHEETS**

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Look at the **Social English** phrases. Who says them: **Rob**, **Karen**, or **Daniel**?



### Social English

- 1 Here we are.
- 2 Is this your first time in the UK?
- 3 Would you like something to drink?
- 4 Talk to you later.

Complete conversations A–D with **Social English** phrases 1–4. Practise with a partner.

A	Sit down.	No, thanks, I'm fine.
B	Bye.	Bye.
C	Nice to meet you.	No, it isn't. I know London very well.
D	OK.  This is your hotel.	Oh, it's very nice.

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