

Professor's name: Lic. Carlos Andrés Sánchez Paredes		Subject: ENGLISH VIII
Career: Industrial Engineering	Quarter: 9 TH	DAMI College
Office Address: UTEZ – Av. Universidad Tecnológica N.1, Col. Palo Escrito, C.P. 62760, Emiliano Zapata.		Period MAY-AUGUST 2024

COURSE CRITERION

TEXTBOOK	<i>BOOK ODYSSEY 5</i>
ON-LINE	Google Classroom – Delivering the tasks and academic activities. LIVEWORKSHEETS (VIRTUAL NOTEBOOK)
BASIC RULES	1. We have to respect the official schedule to work. 2. Be on time. 3. Minimum grade is SA. 4. If you don't deliver the activities on time, it will be considered as NA You need to have ALL THE ACTIVITIES IN GOOGLE CLASSROOM as evidence; paste your extra works IN YOUR NOTEBOOK Respect each other (Avoid: Bad words, calling names, being offensive or rude) 5. Eating or drinking in the class IS NOT ALLOWED
ATTENDANCE	1. You must attend at least 80% OF CLASSES to BE EVALUATED. 2. Any absent to classes must be justified only by an e-mail from your tutor. 3. You must have at least THE 50% OF ATTENDANCE in the whole quarter to have the right of examen extraordinario 4. You have 10 minutes after starting the class, after these 10 minutes you'll be called absent.
GRADING	1. LEARNING TO KNOW: Homework, Worksheets, Class exercises, Virtual Notebook, quizzes, book activities, exams. 2. LEARNING TO BE: Responsibility, commitment, attendance, proactivity in your tasks delivering, English production in class 3. LEARNING TO DO: Unit projects, Audios, Writings, Speaking activities, Integrative task 4. Quizzes and exams: these will be designed by the academy. 5. If you fail a unit, you need to do your RECUPERA (RETAKE) at least one week before and take 3 tutorings before the exam, if you missed exercises or projects during the unit, you MUST deliver the missing ones to take your recupera or extraordinario

OBSERVATIONS

TASKS SUBMISSION: You have a deadline time to submit your tasks, exercises, homeworks, etc. They won't be graded after 2 days of their deadline; you must hand in any missing exercises or projects to take a recupera or extraordinario

All the situations that are not included here. Please, contact me personally or to my e-mail:

carlossanchez@utez.edu.mx

CARLOS ANDRES SANCHEZ P

Lic. Carlos Andrés Sánchez P.
Professor in charge

Student's name